

# **Illinois CARE Connections**

## **iPad Instructions**



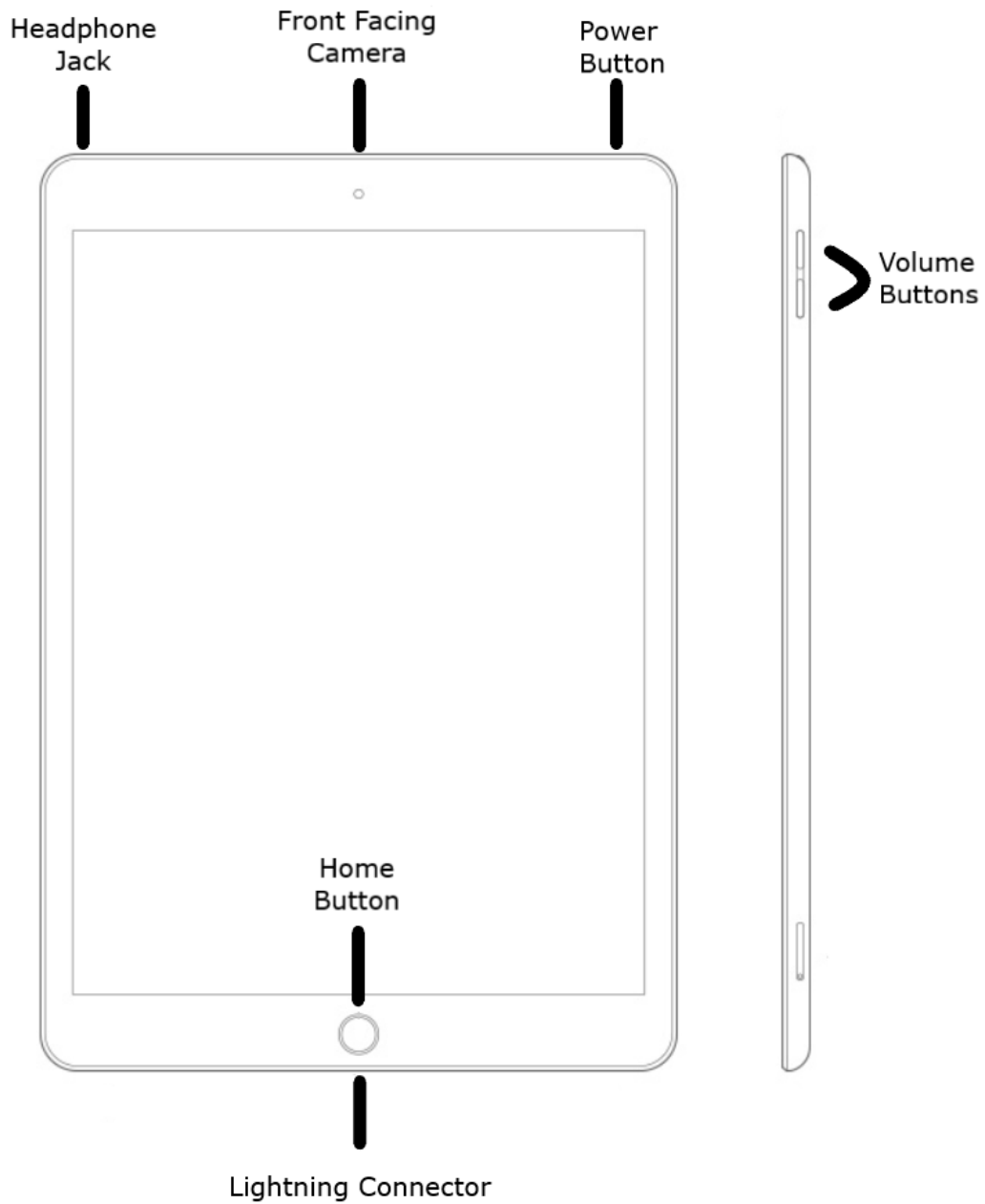
This program is funded by the Illinois Department on Aging.

This publication was made possible by the U.S. Department of Health and Human Services, Administration for Community Living (HHS/ACL). IATP also receives grants from the U.S. Social Security Administration (SSA), Illinois Department of Human Services, Division of Rehabilitation Services (DHS/DRS), the Illinois State Board of Education (ISBE). Its contents are solely the responsibility of the authors and do not necessarily represent the official views of the above entities.

## Table of Contents

<b><i>Illinois CARE Connections .....</i></b>	<b><i>1</i></b>
<b><i>iPad Instructions.....</i></b>	<b><i>1</i></b>
<b>Orientation of the 9<sup>th</sup> Generation iPad .....</b>	<b>3</b>
<b>Turning on the iPad .....</b>	<b>4</b>
<b>Turning off the iPad .....</b>	<b>5</b>
<b>Overview of pre-installed Apps – iPad.....</b>	<b>6</b>
TeamViewer Quick Support.....	6
ConnectWise Control .....	6
Zoom Cloud Meeting.....	7
COVID Coach .....	8
<b>Setting up Wi-Fi on the iPad.....</b>	<b>9</b>
<b>How to set-up an Apple ID .....</b>	<b>16</b>
<b>How to Set up E-mail on the iPad .....</b>	<b>27</b>
<b>How to use FaceTime on the iPad.....</b>	<b>43</b>
Make a FaceTime Call .....	43
To Receive a FaceTime Call.....	49
<b>How to use Zoom on the iPad.....</b>	<b>50</b>
<b>How to find entertainment Apps .....</b>	<b>59</b>

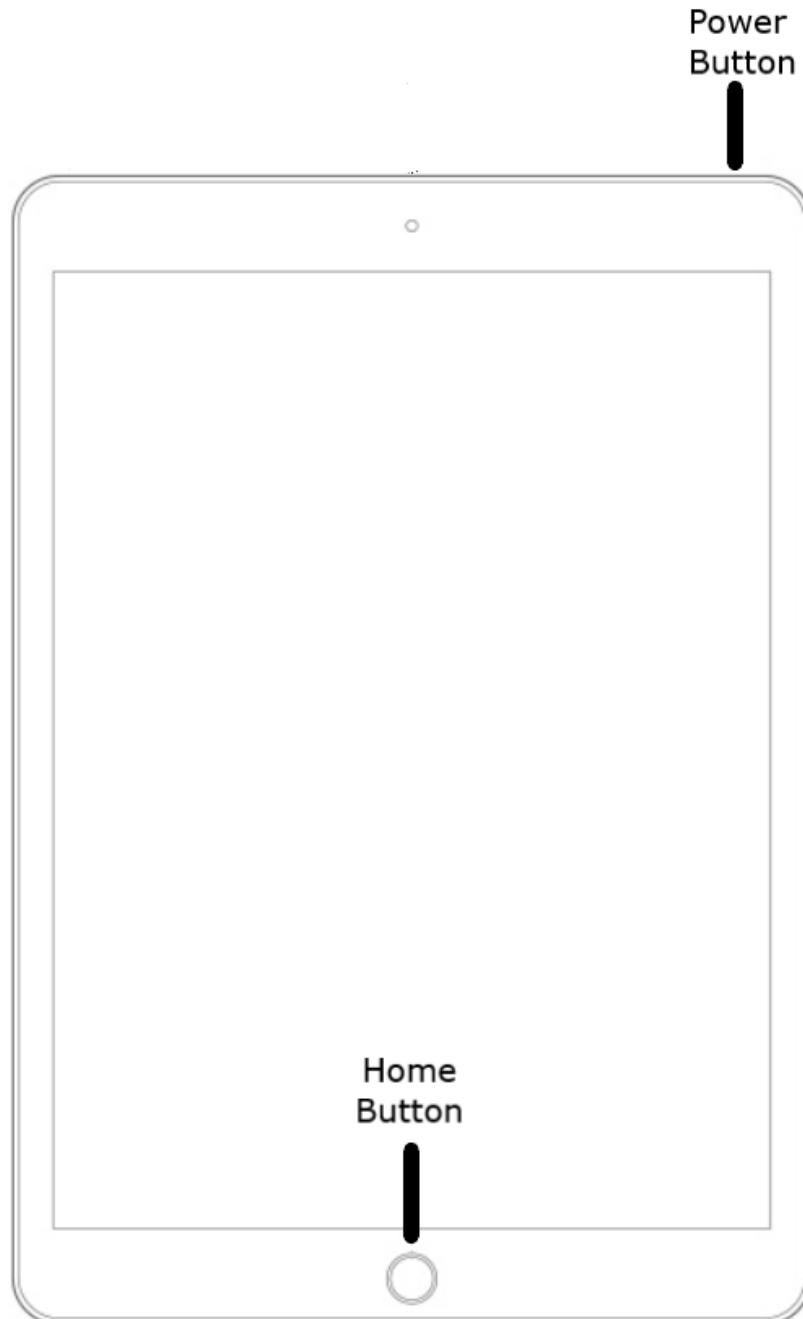
## Orientation of the 9<sup>th</sup> Generation iPad



## Turning on the iPad

Hold down the Power button to turn on the iPad

Press the Home button to open the Home Screen

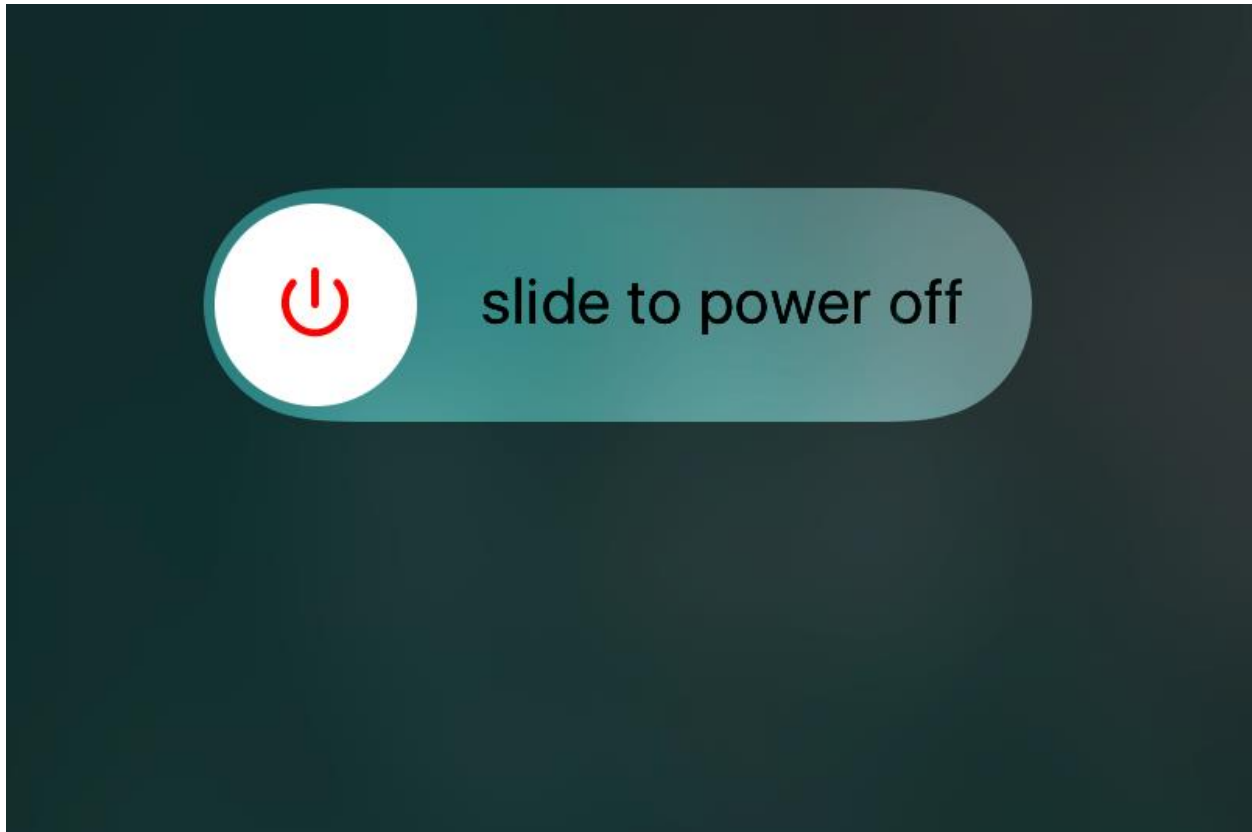




## Turning off the iPad

Hold down the Power button to turn off the iPad

Then slide the Power icon to the right



## **Overview of pre-installed Apps – iPad**

TeamViewer Quick Support

Icon:



TeamViewer Quick Support allows designated individuals to remotely access devices and provide technical support. TeamViewer Quick Support on iOS does have limitations but provides for a technical support representative to make setting changes, take screenshot captures, and other technical support features.

ConnectWise Control

Icon:



ConnectWise Control allows individuals to review the screen of an iOS phone or tablet with the mobile app installed, allowing them to lead end users through troubleshooting, technical support and more.

## FaceTime

Icon:



FaceTime is a free proprietary iOS app that allows the user to make and receive video calls over Wi-Fi. To complete FaceTime calls, you need to call another user with the FaceTime app.

## Zoom Cloud Meeting

Icon:



ZOOM Cloud Meetings is a free iOS app that is a meeting platform app. ZOOM Cloud Meetings is a free app that will allow two parties to video chat and provides the ability to screen share. ZOOM Meetings with more than 3 participants are limited to 40 min sessions.

## COVID Coach

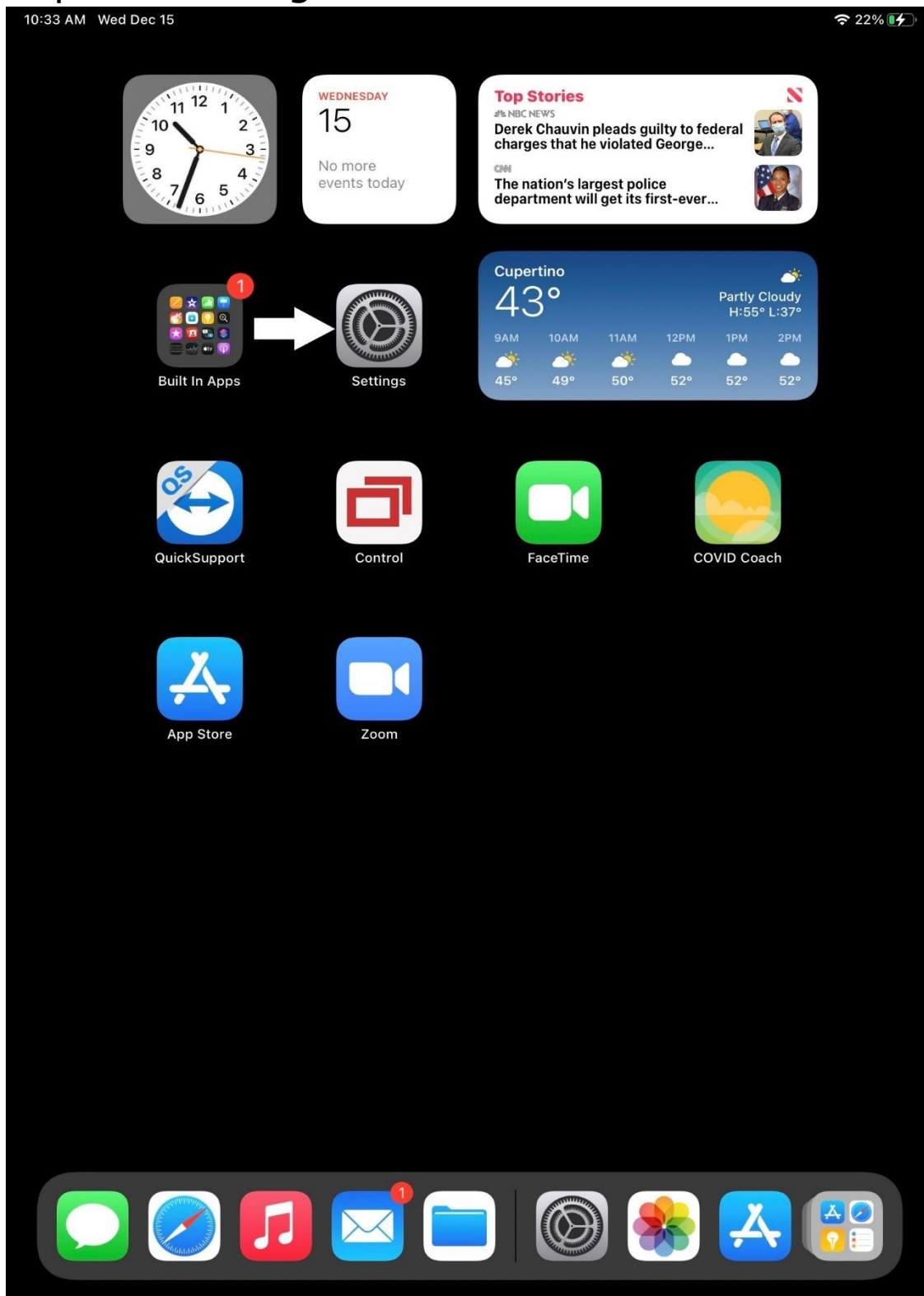
Icon:



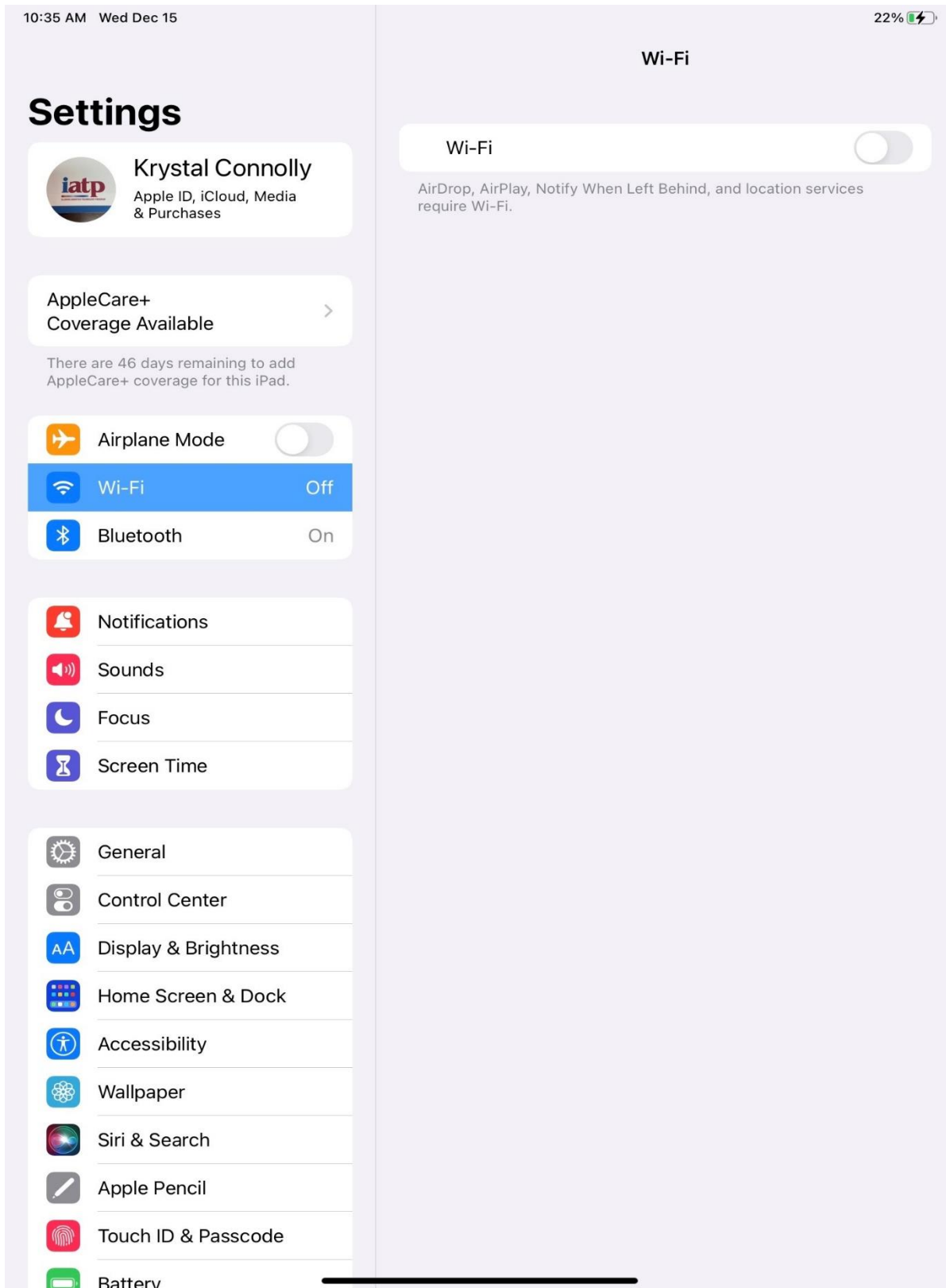
COVID Coach designed to help you build resilience, manage stress, and increase your well-being during this crisis. It helps connect you to essential resources for coping and adapting during the COVID-19 pandemic.

## Setting up Wi-Fi on the iPad

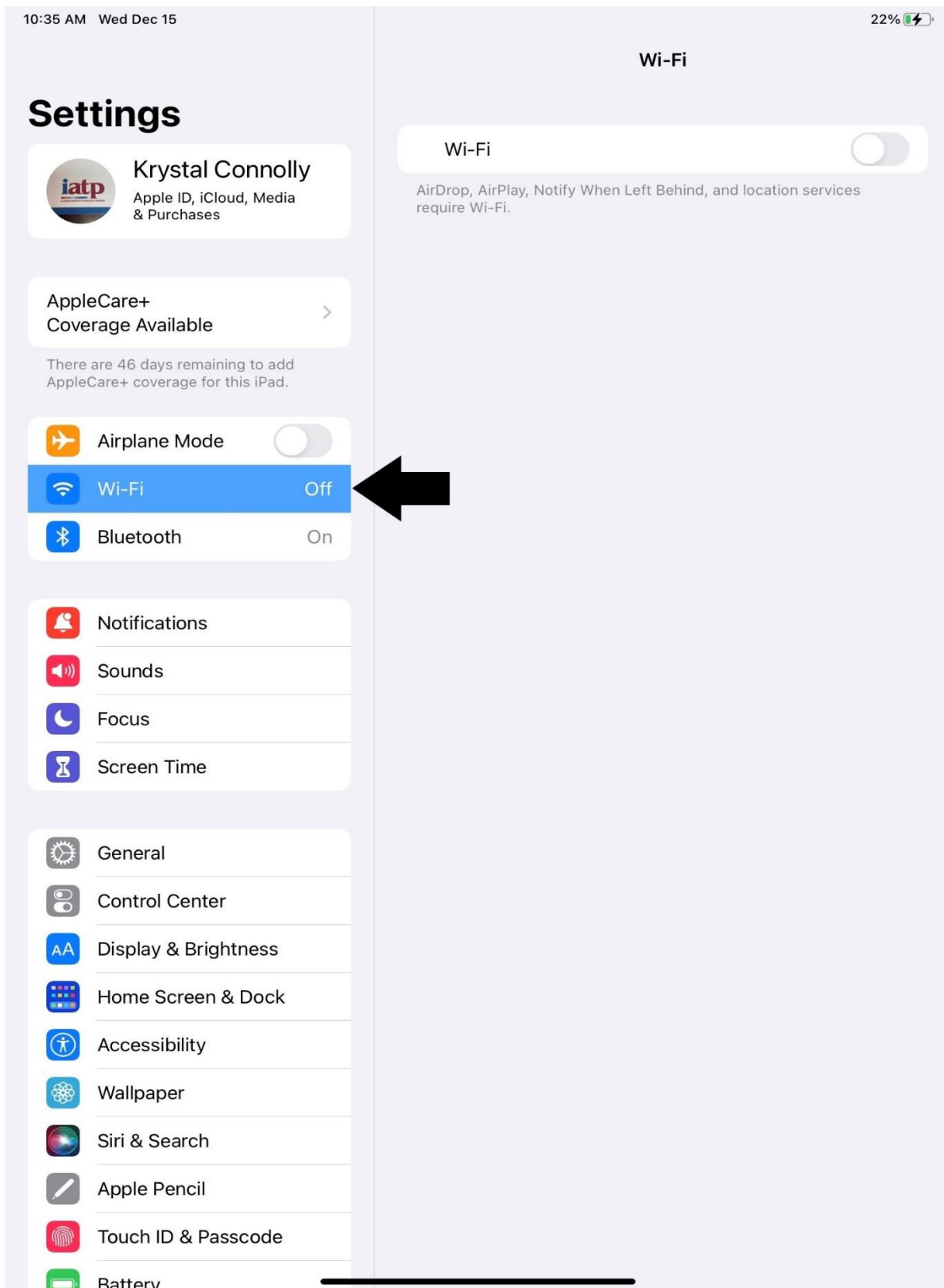
Tap the Settings Icon



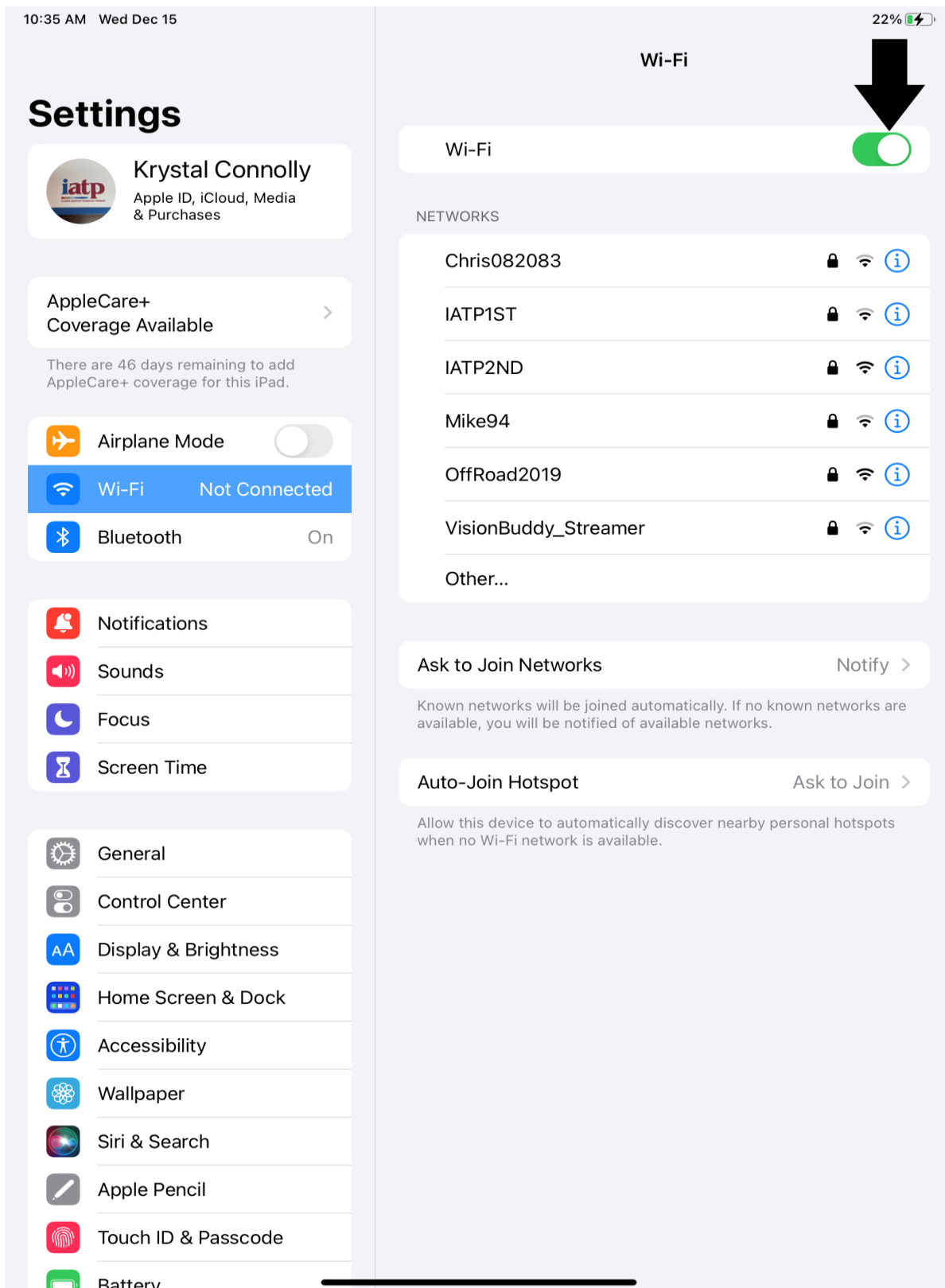
## The Settings Menu will open



# Tap on Wi-Fi

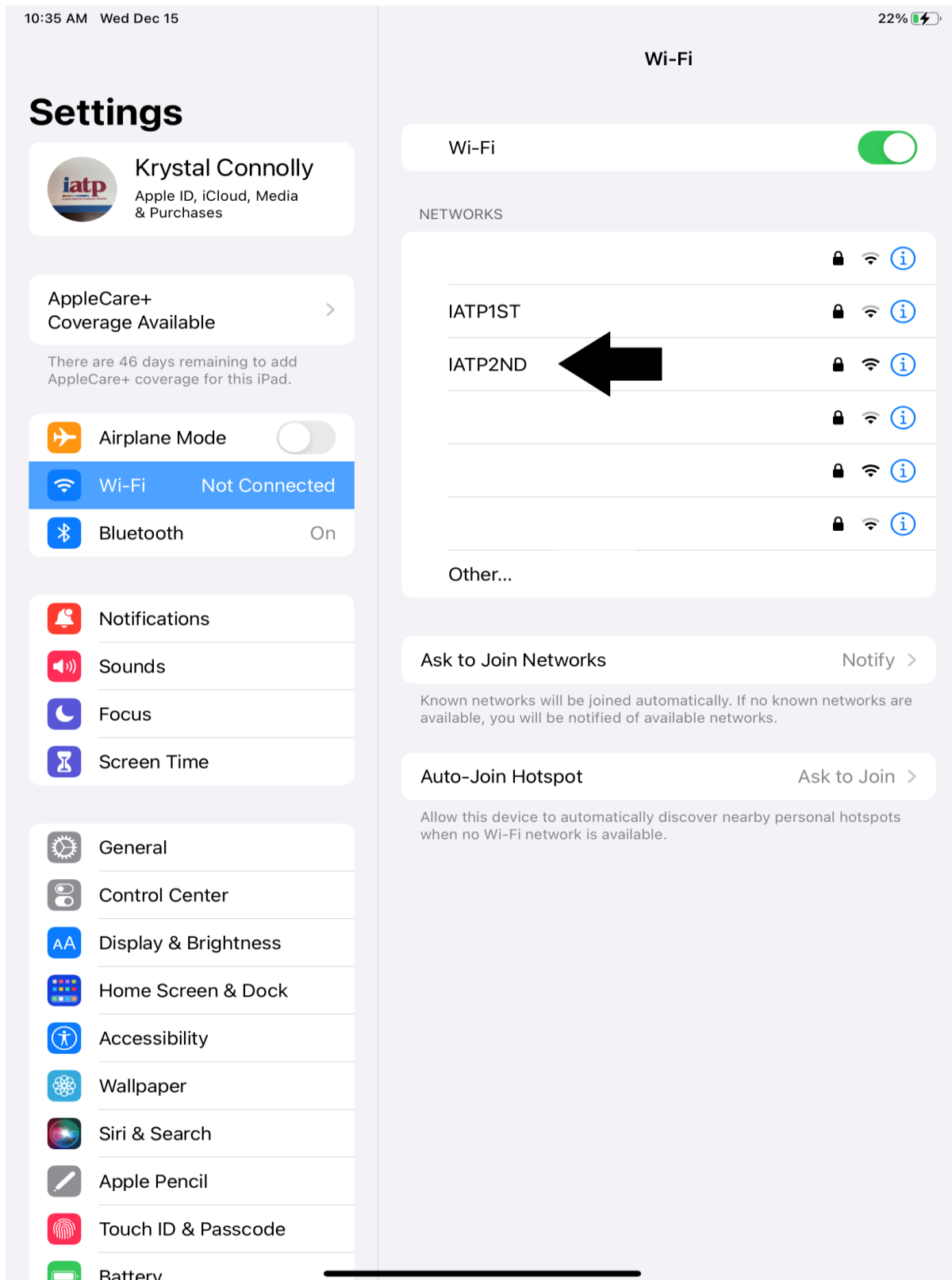


# Turn on Wi-Fi by sliding the circle

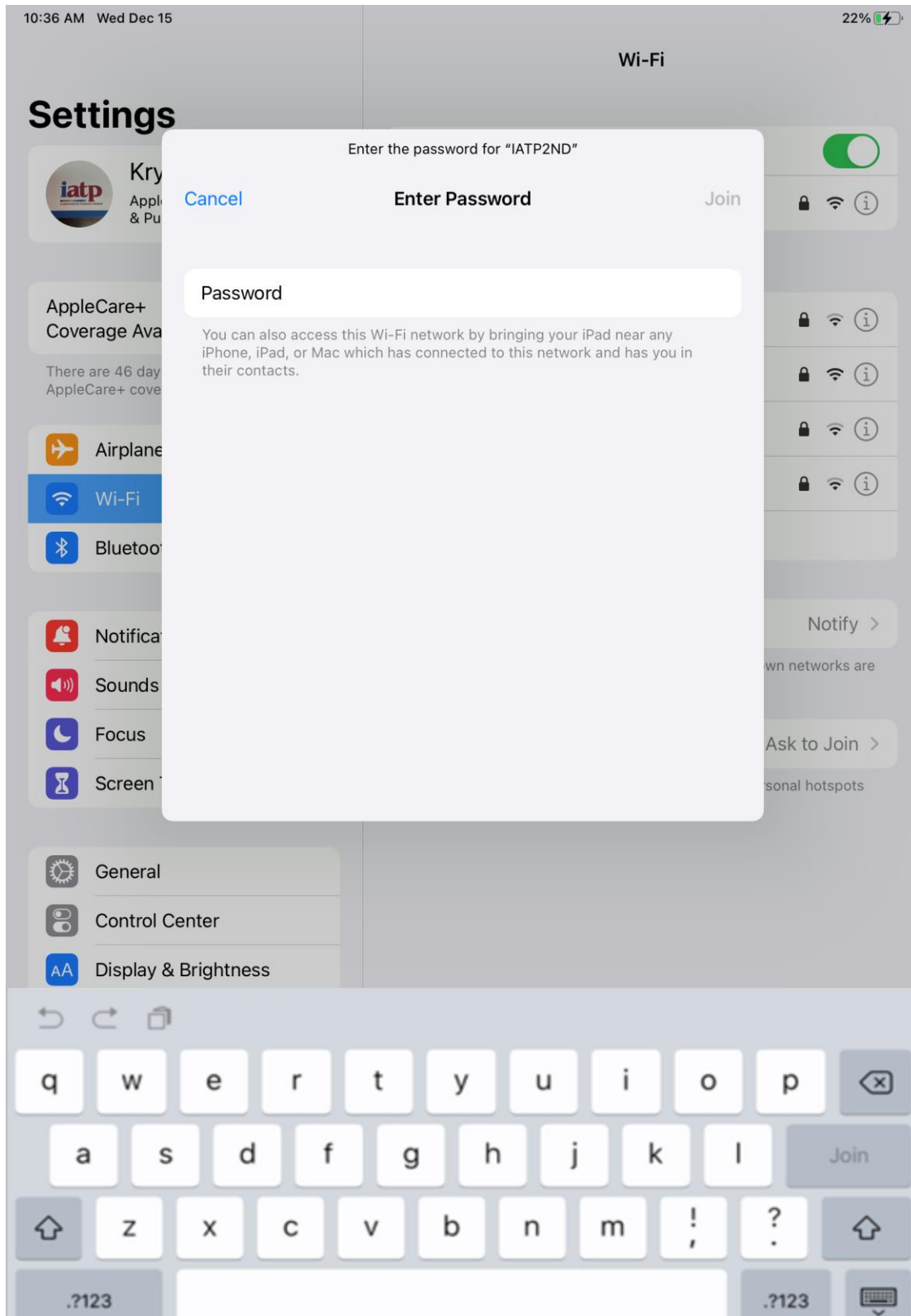




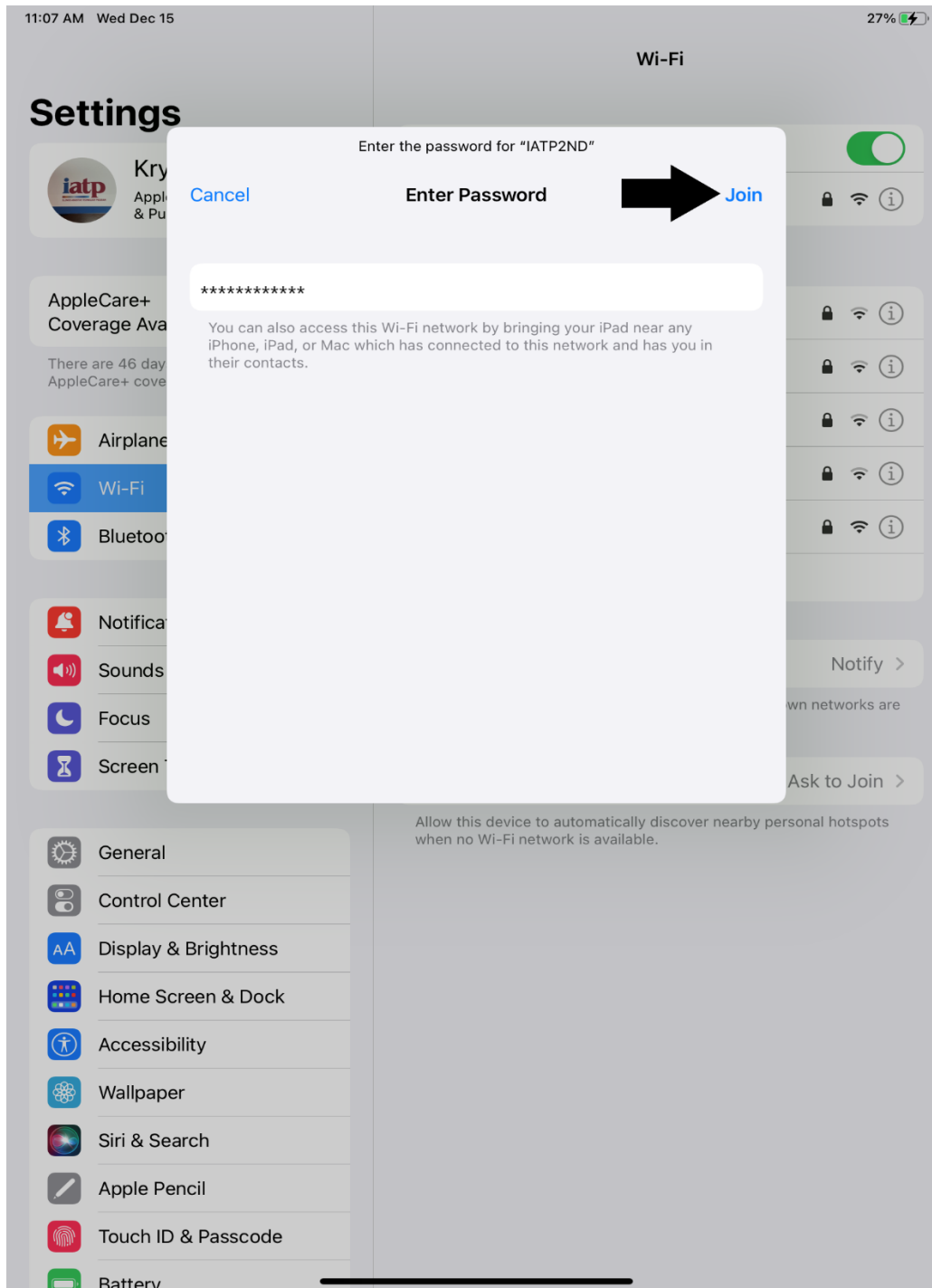
# Choose the Wi-Fi Network



## Enter the Network Password



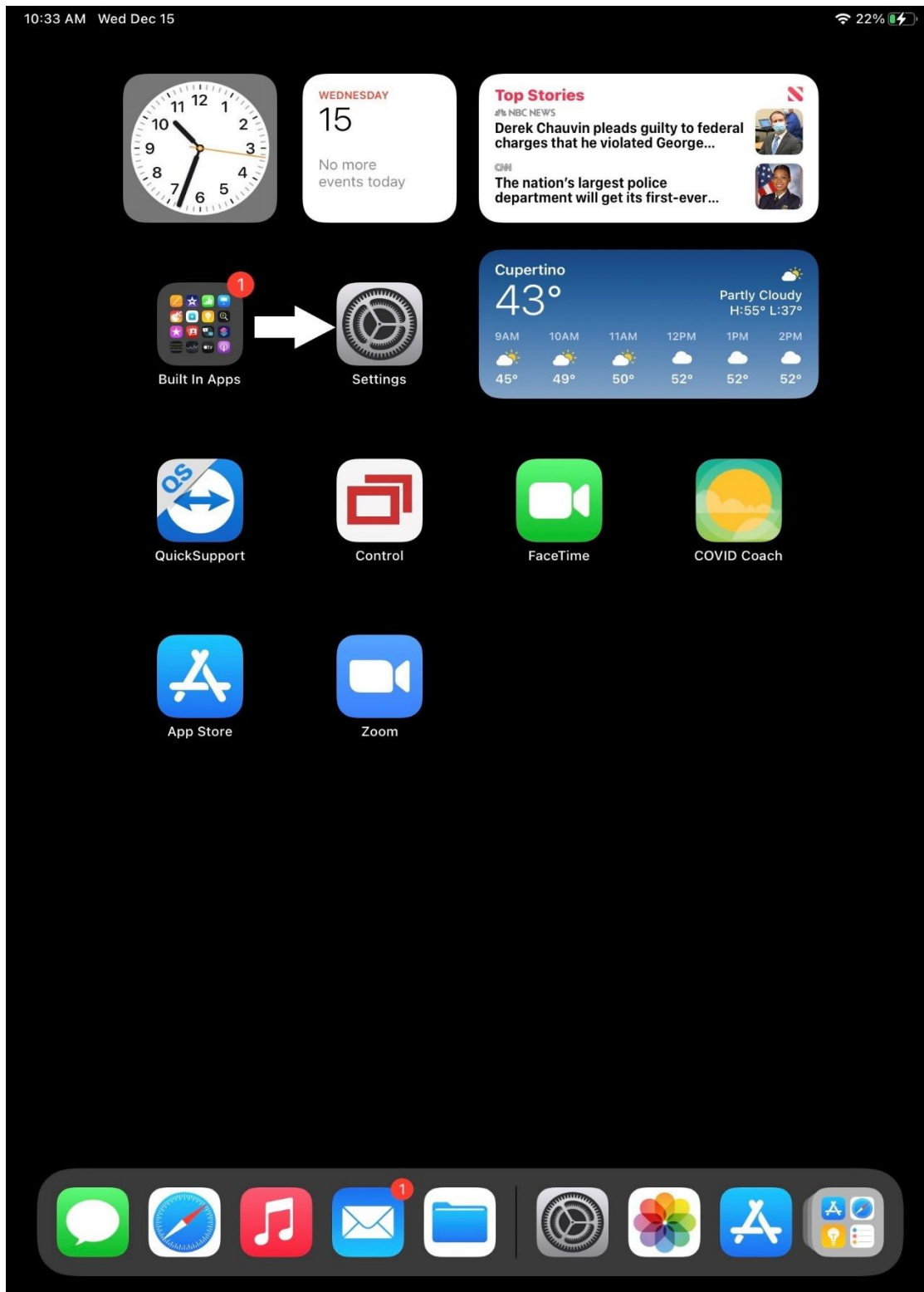
## Tap Join after Wi-Fi Password entered



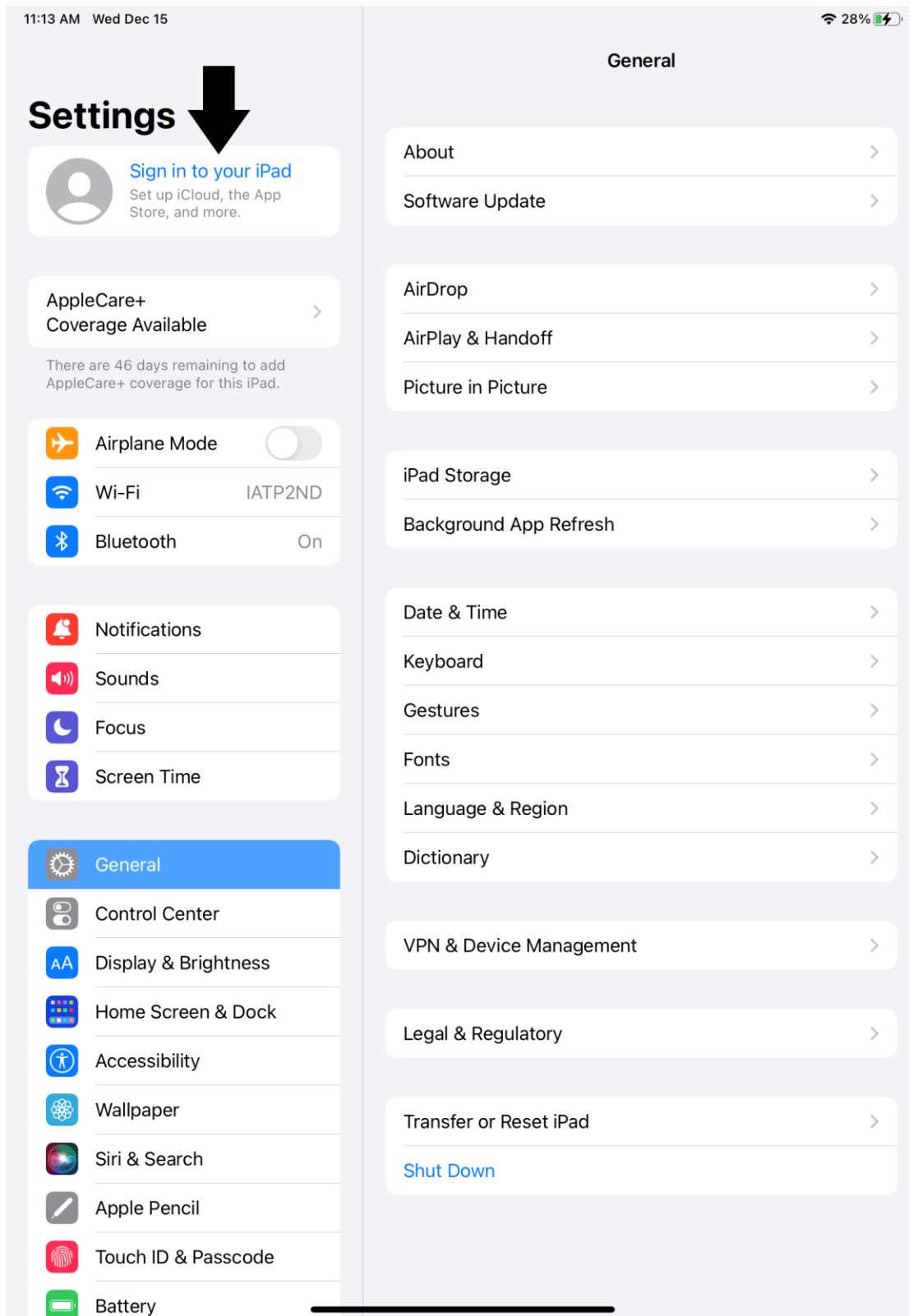
Press the Home button to go back to the Home screen

## How to set-up an Apple ID

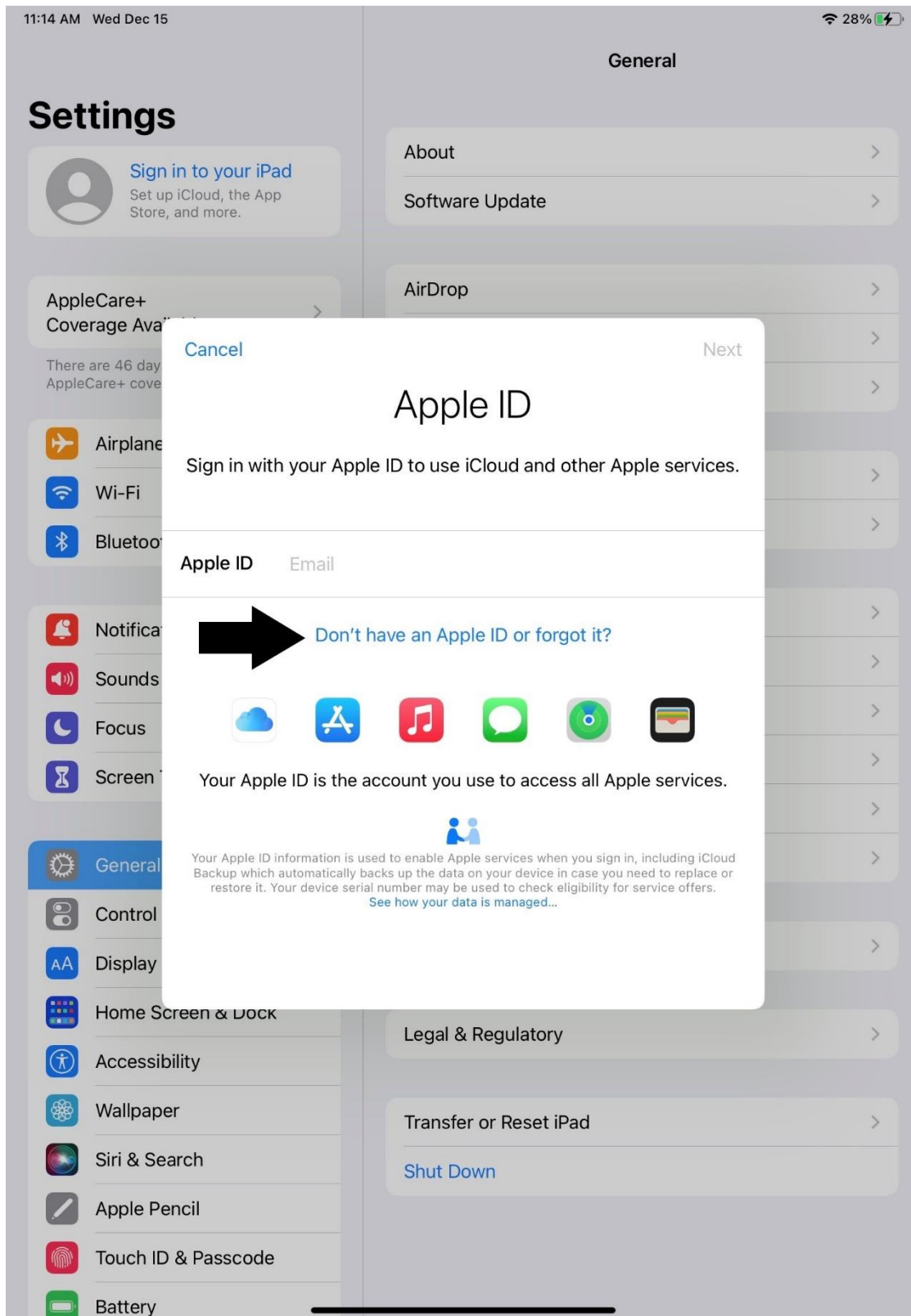
Tap the Settings Icon



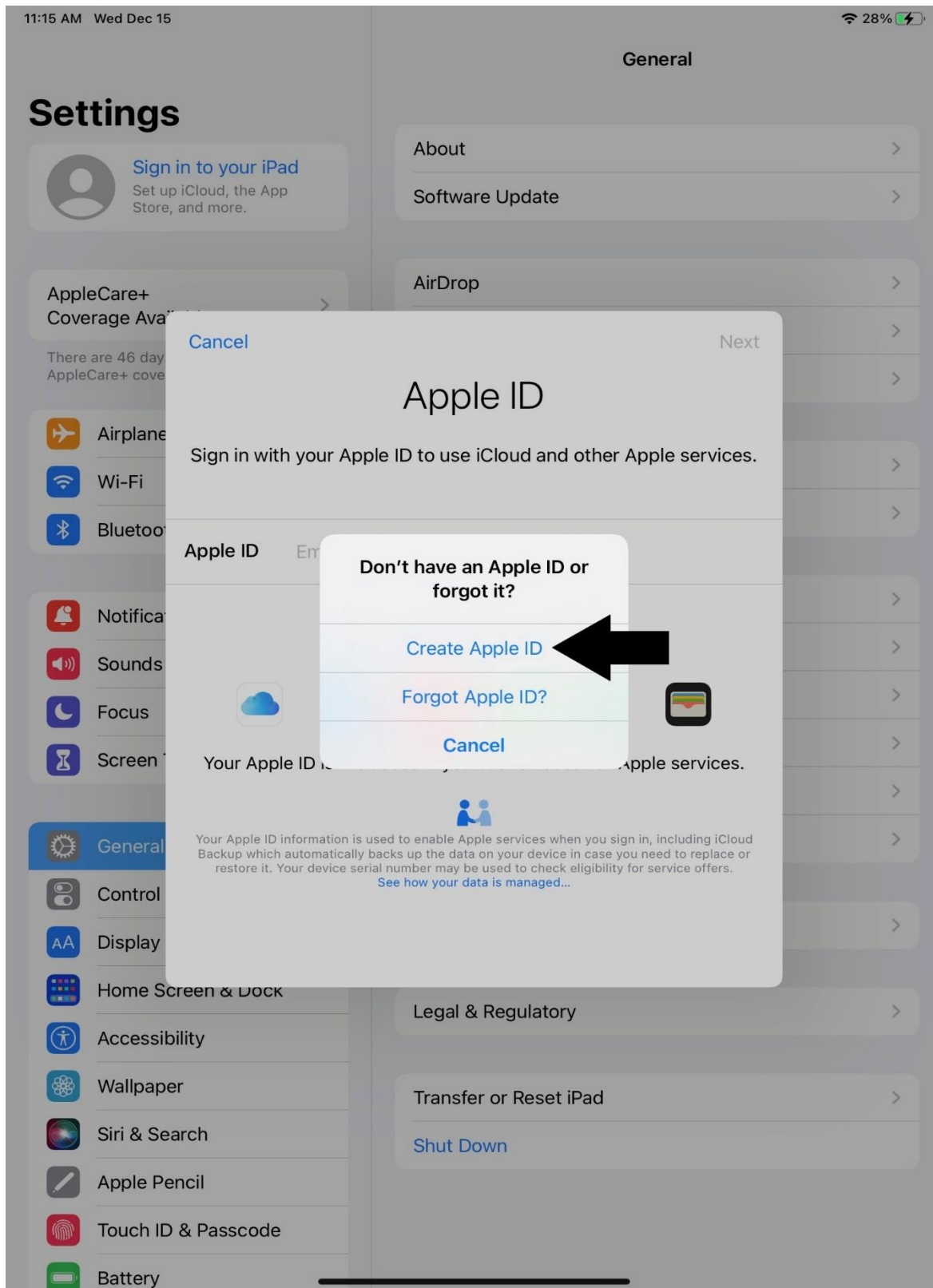
## Tap the Sign in to your iPad



## Tap Don't have an Apple ID or forgot it

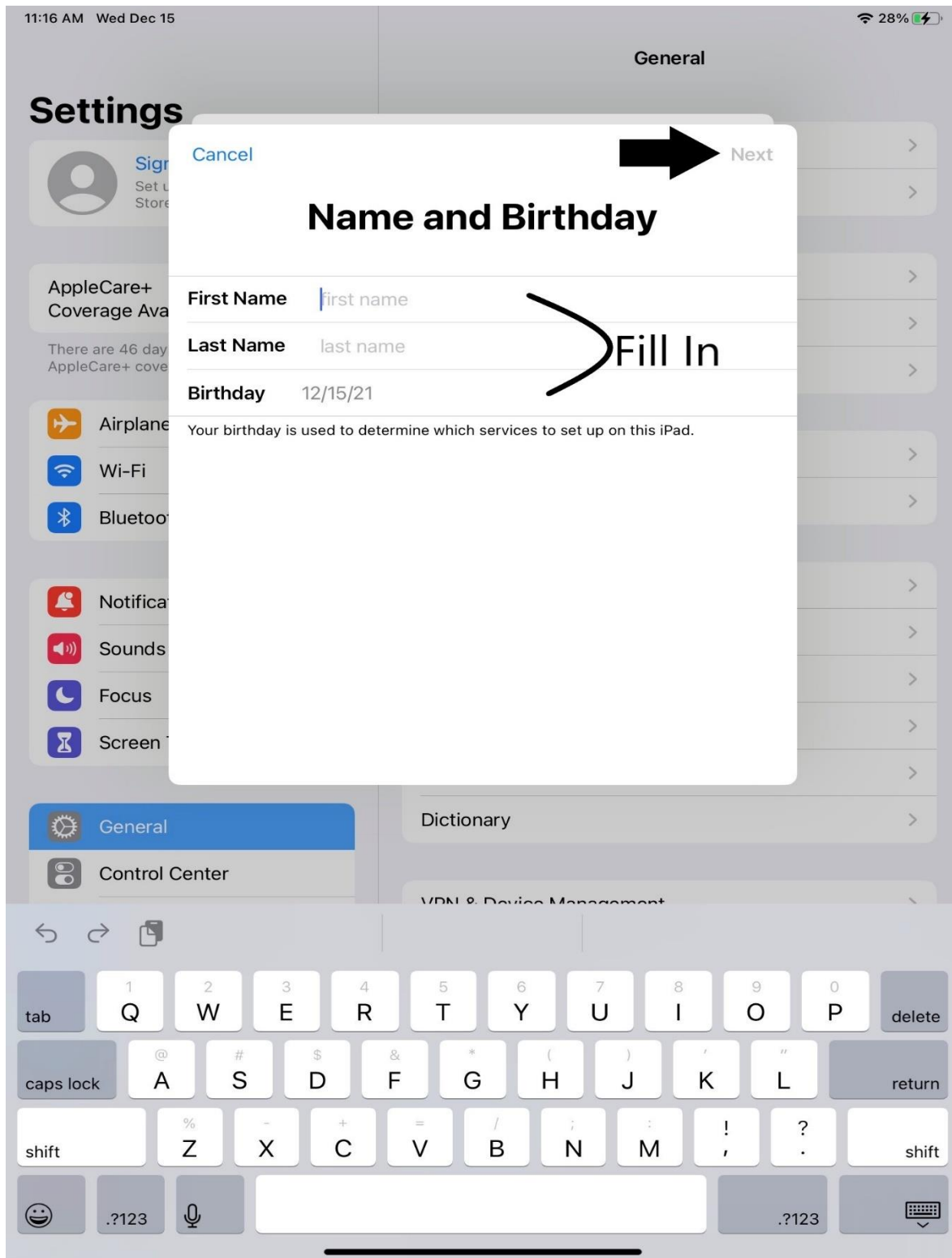


## Tap Create Apple ID



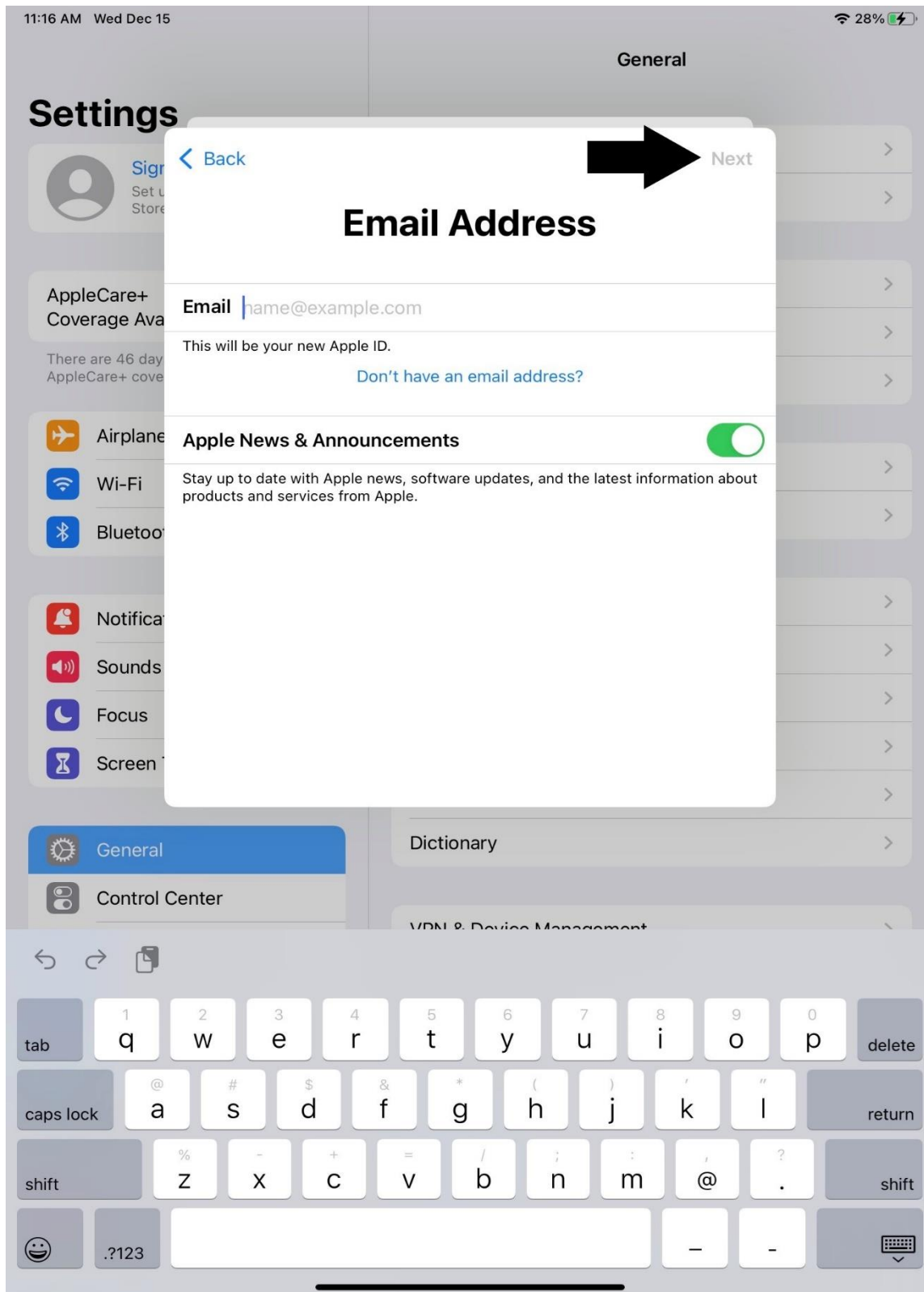
12/20/2021

Fill in First name, Last name, and Birthdate, then Tap Next

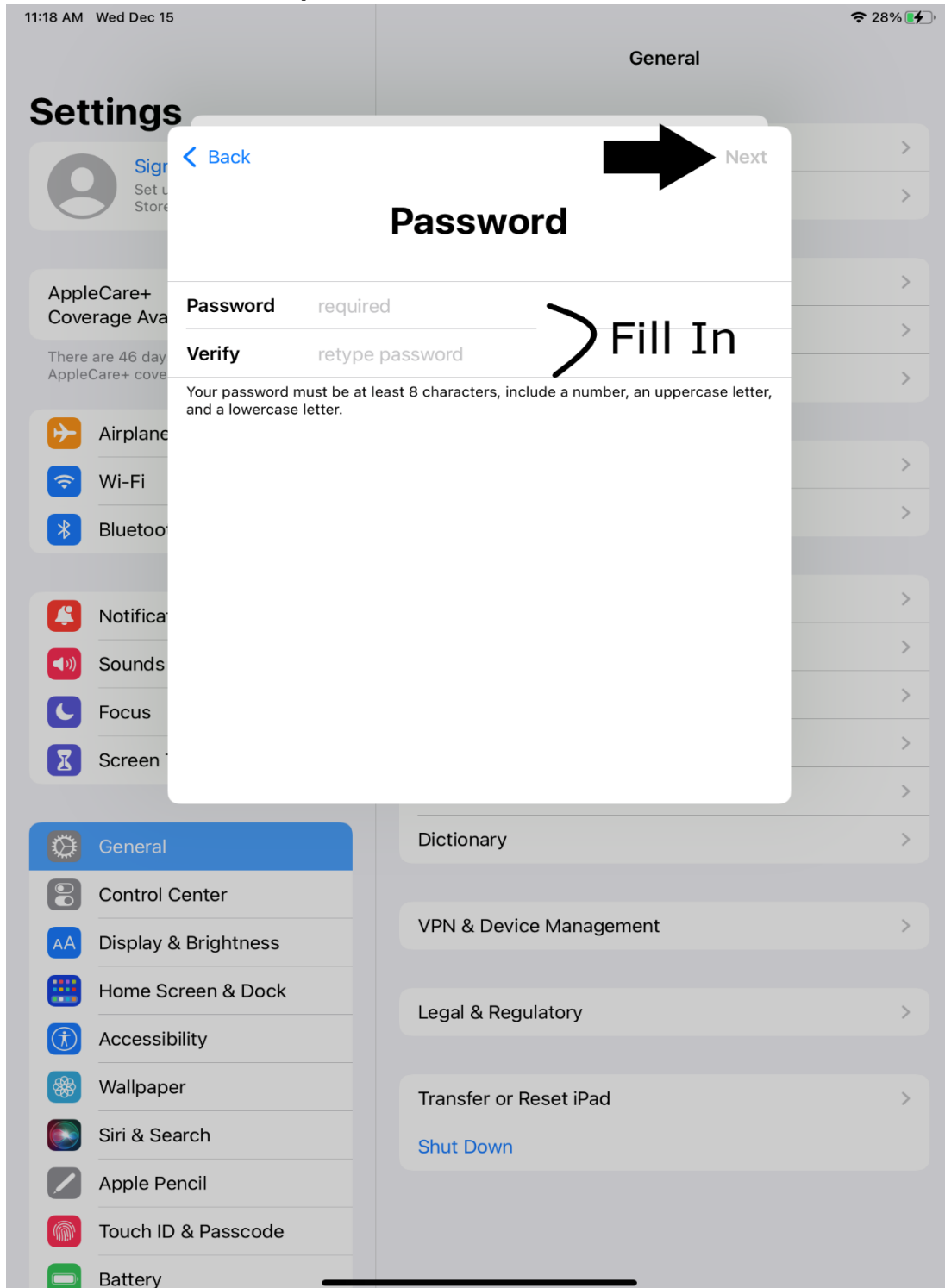




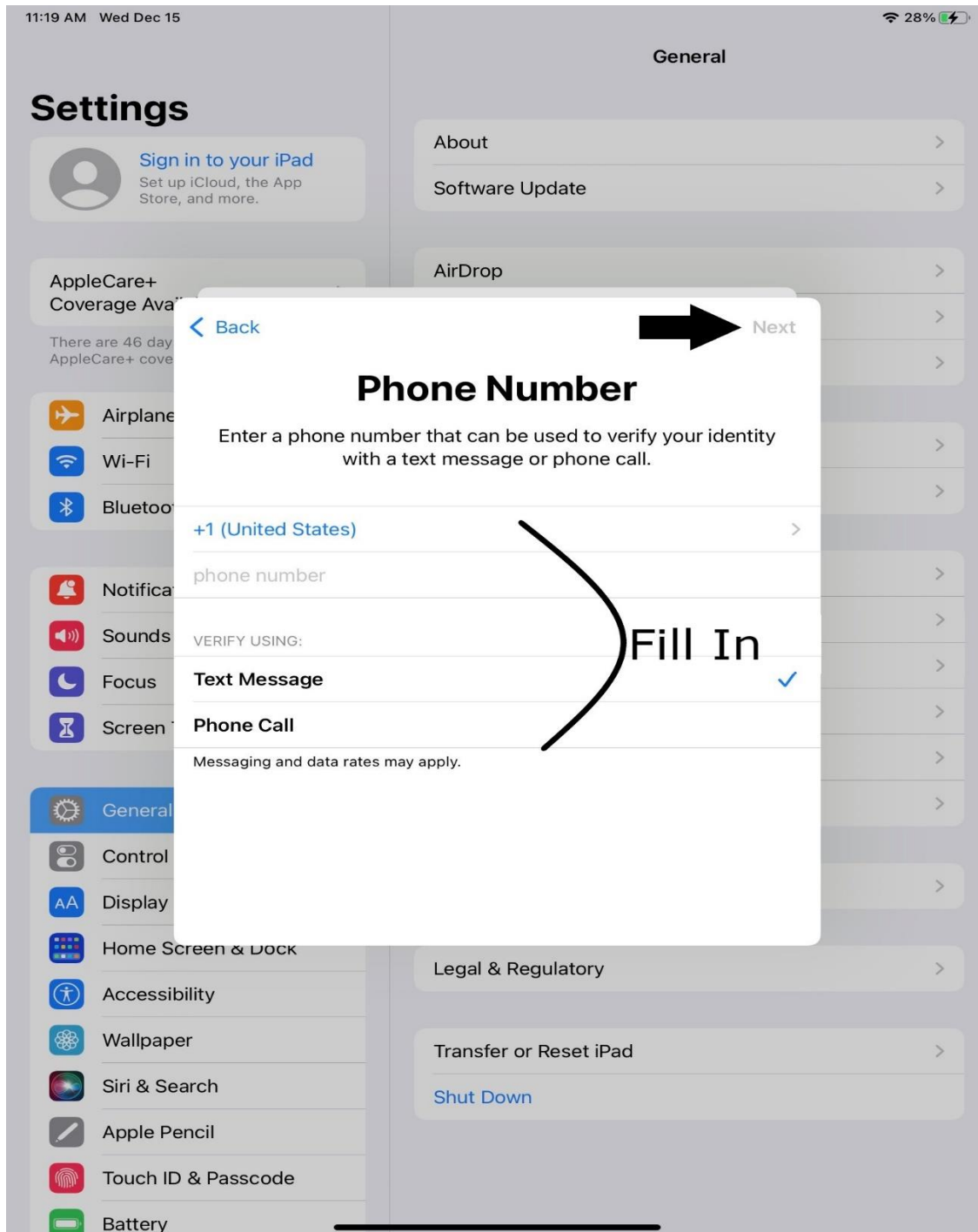
## Fill in Email and Tap Next



Enter a Password, and verify Password and then slide the agree to terms and conditions button and Tap Next

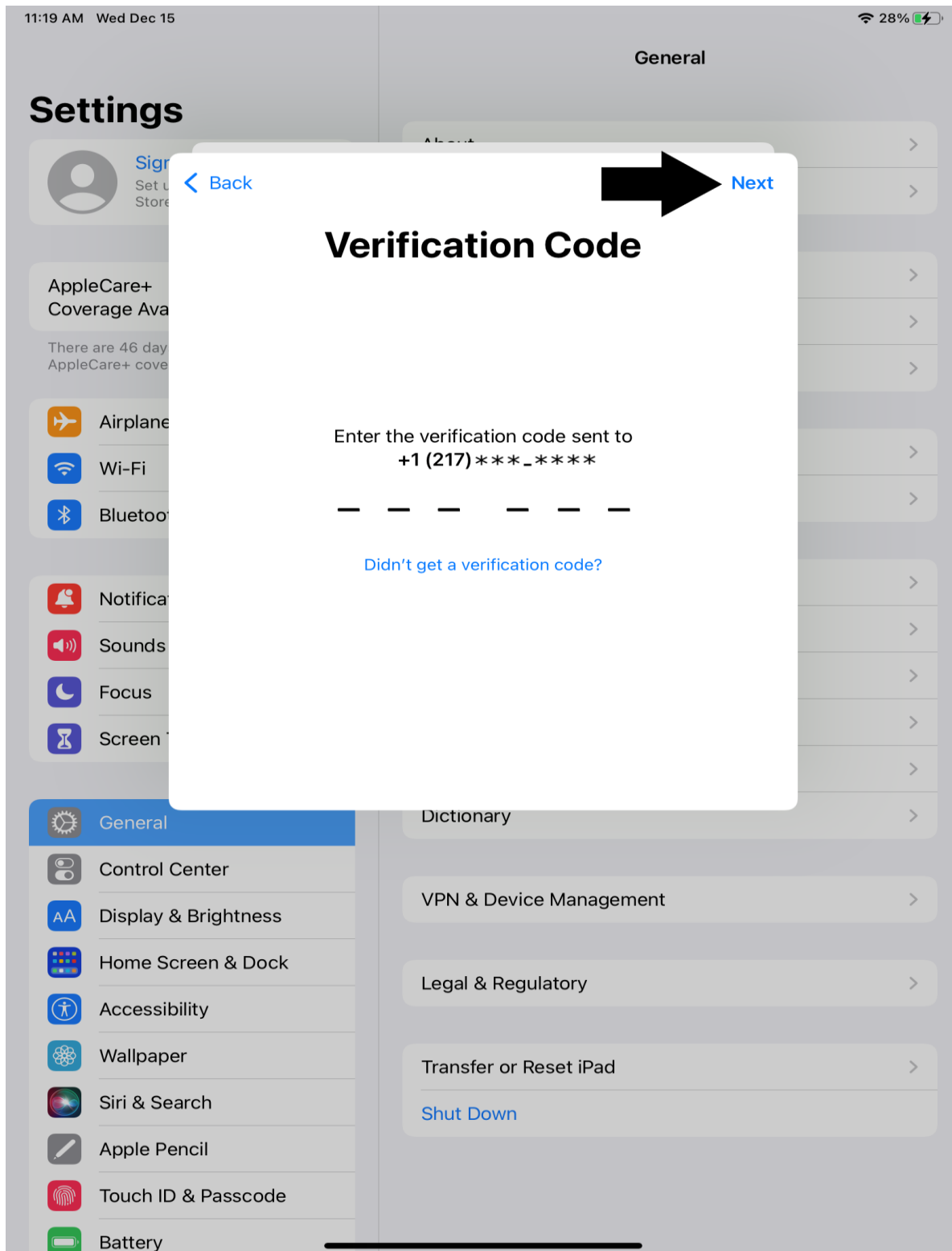


Enter a telephone number that can be used to verify your account. Then Tap Text Message or Phone Call for the code to be sent to you, then click Next

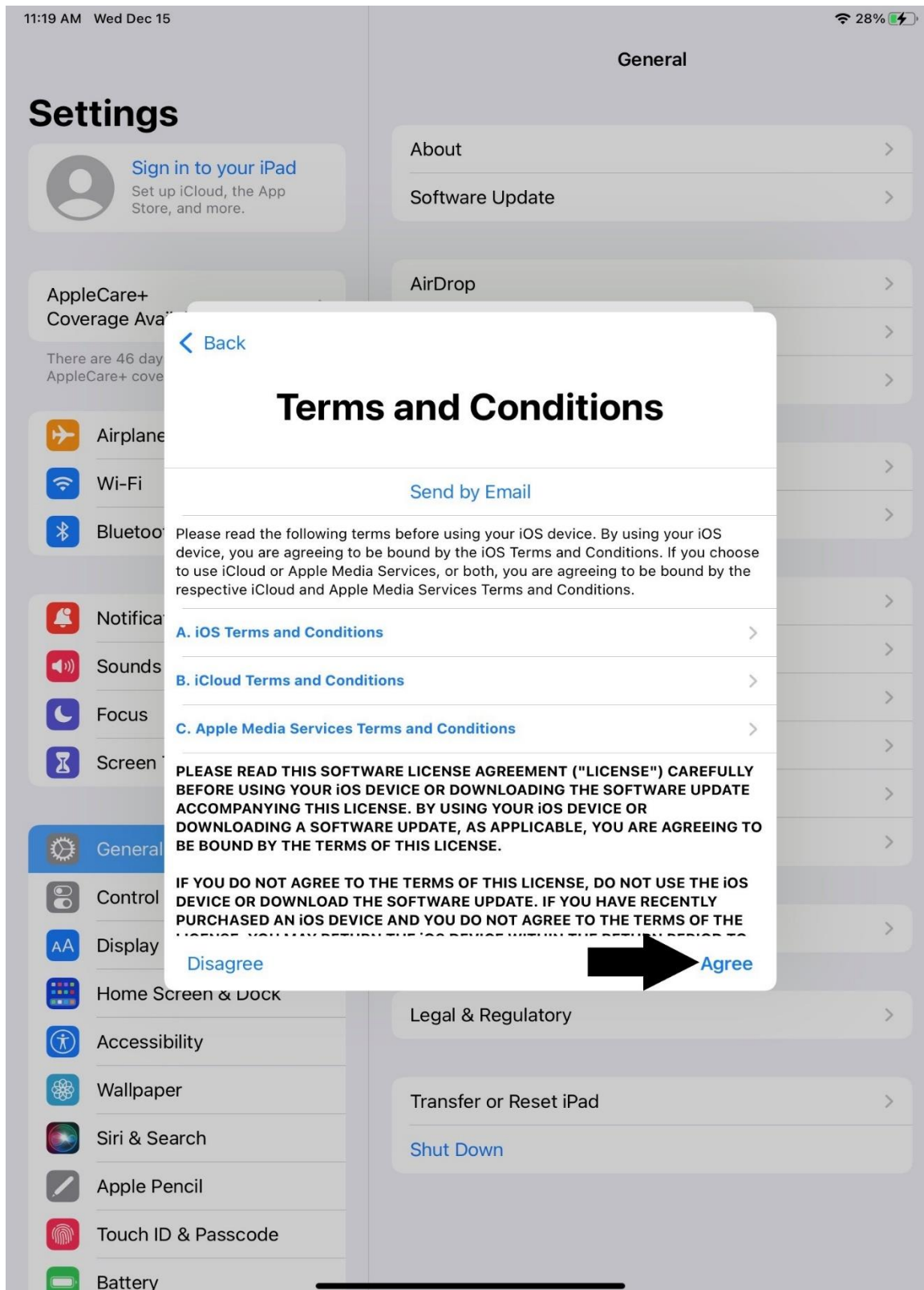


12/20/2021

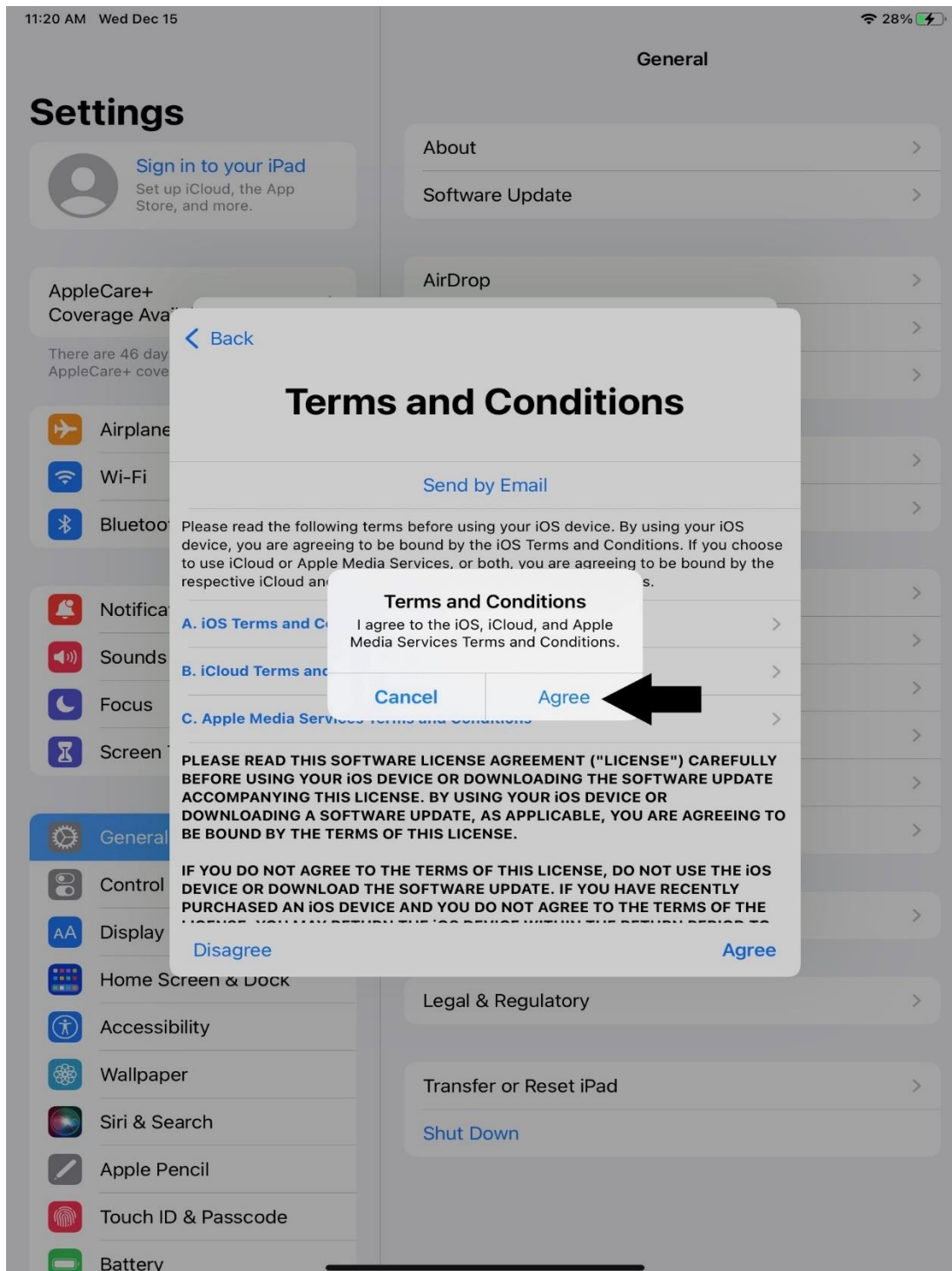
Enter Code that was texted or called to verify your account, then Tap Next



## Read the Terms and Conditions, Tap Agree



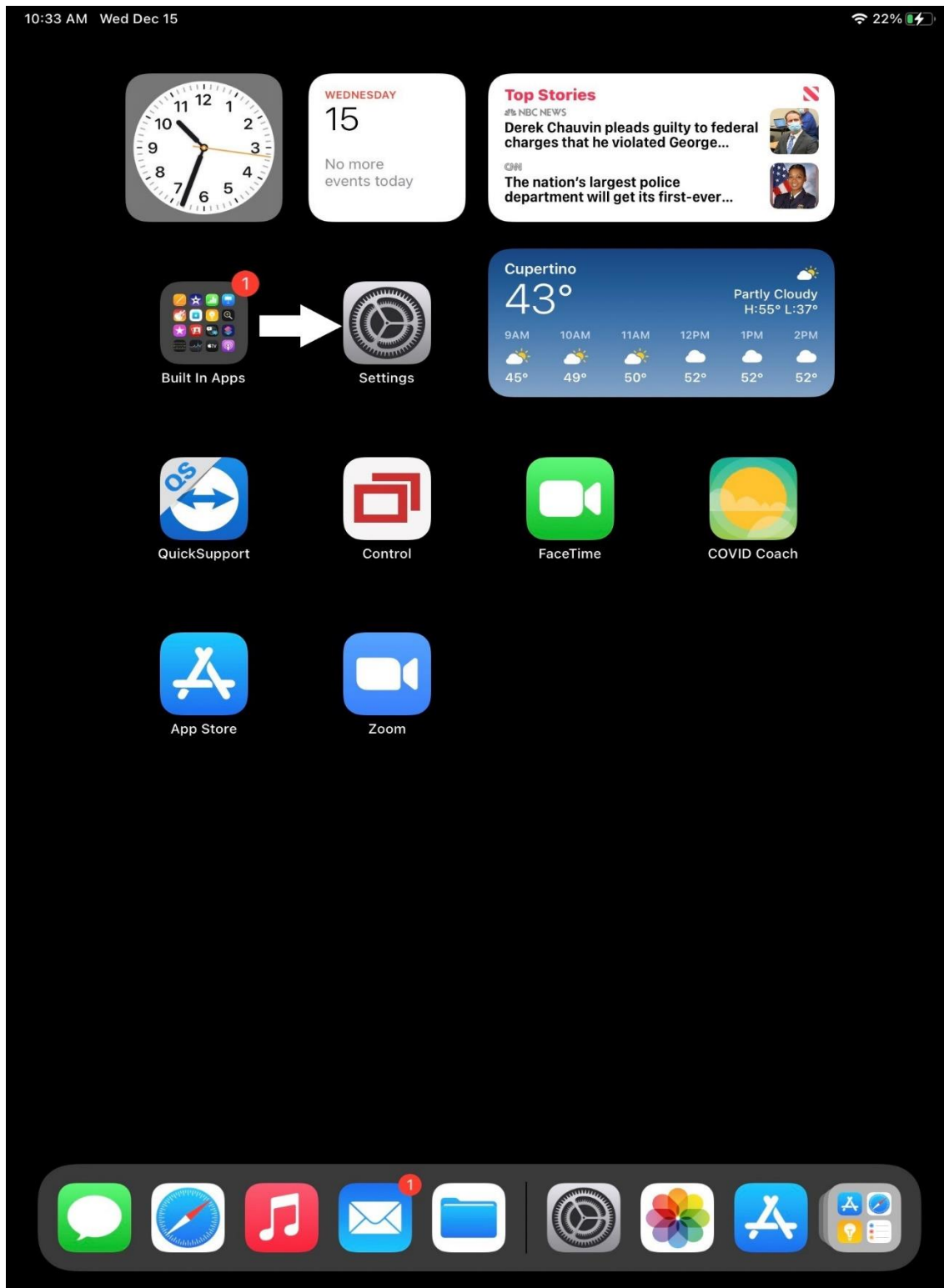
## Tap Agree



Press the Home button to return to the Home Screen

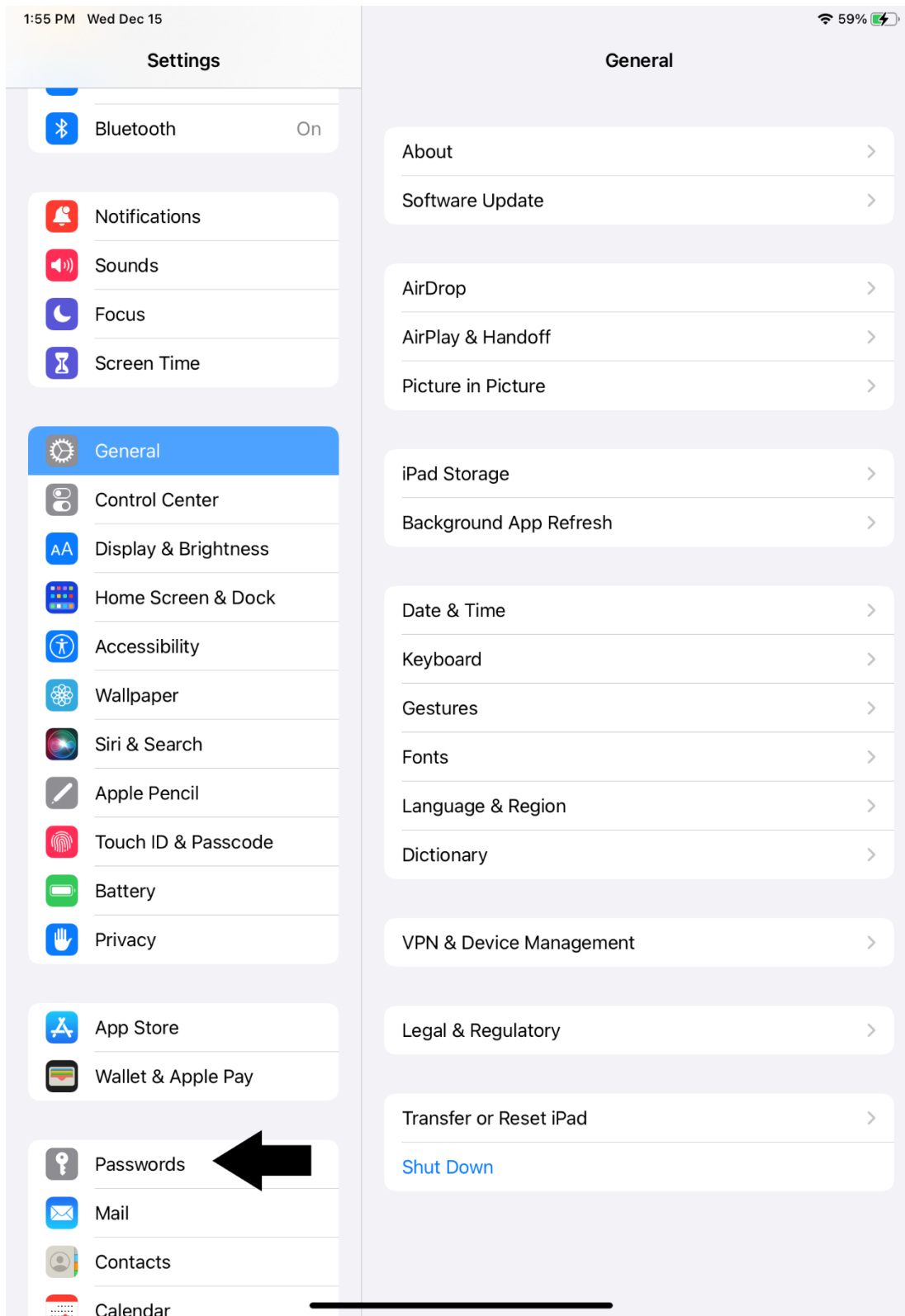
## How to Set up E-mail on the iPad

Tap on the Settings icon



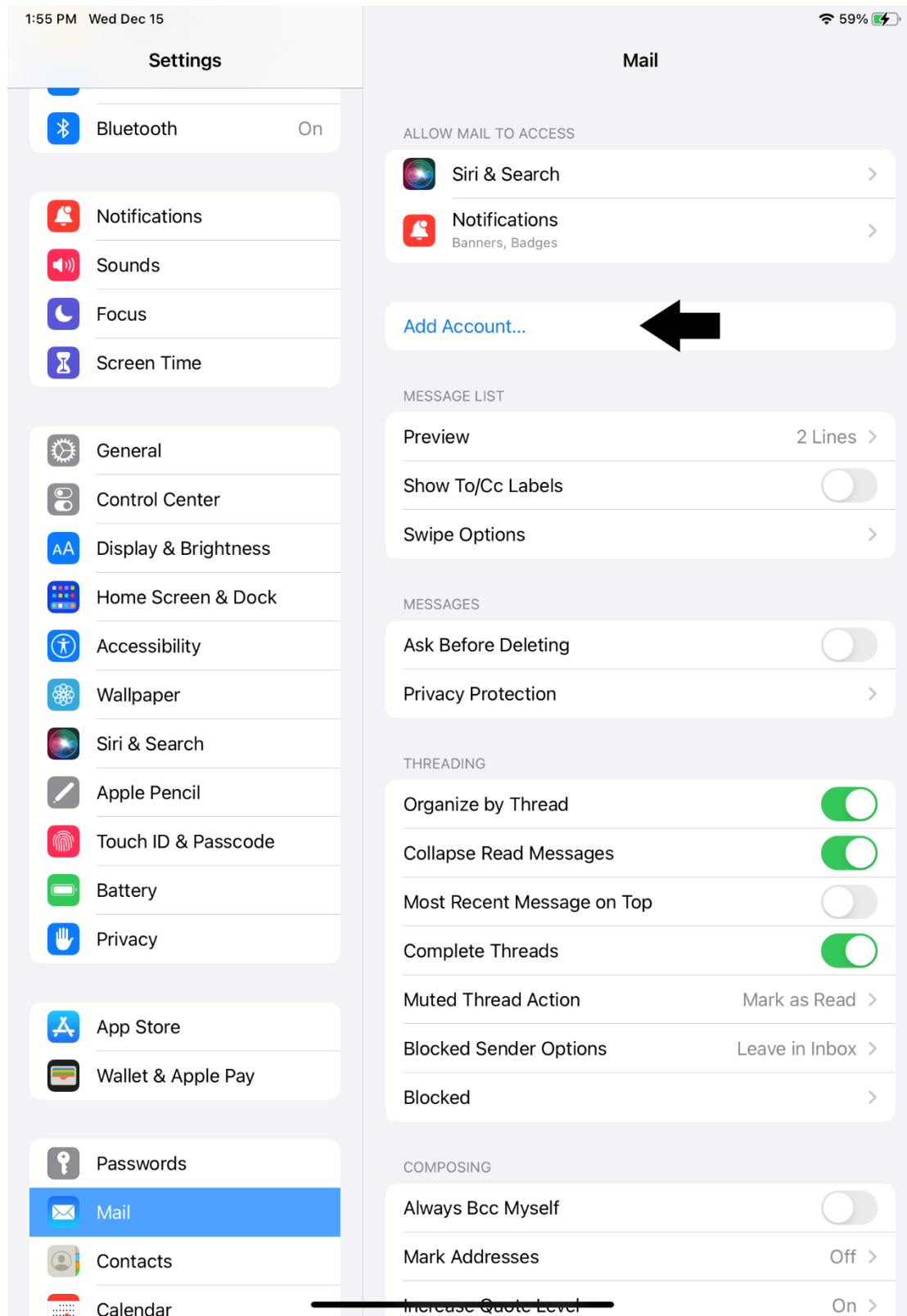


## Scroll down and Tap Passwords

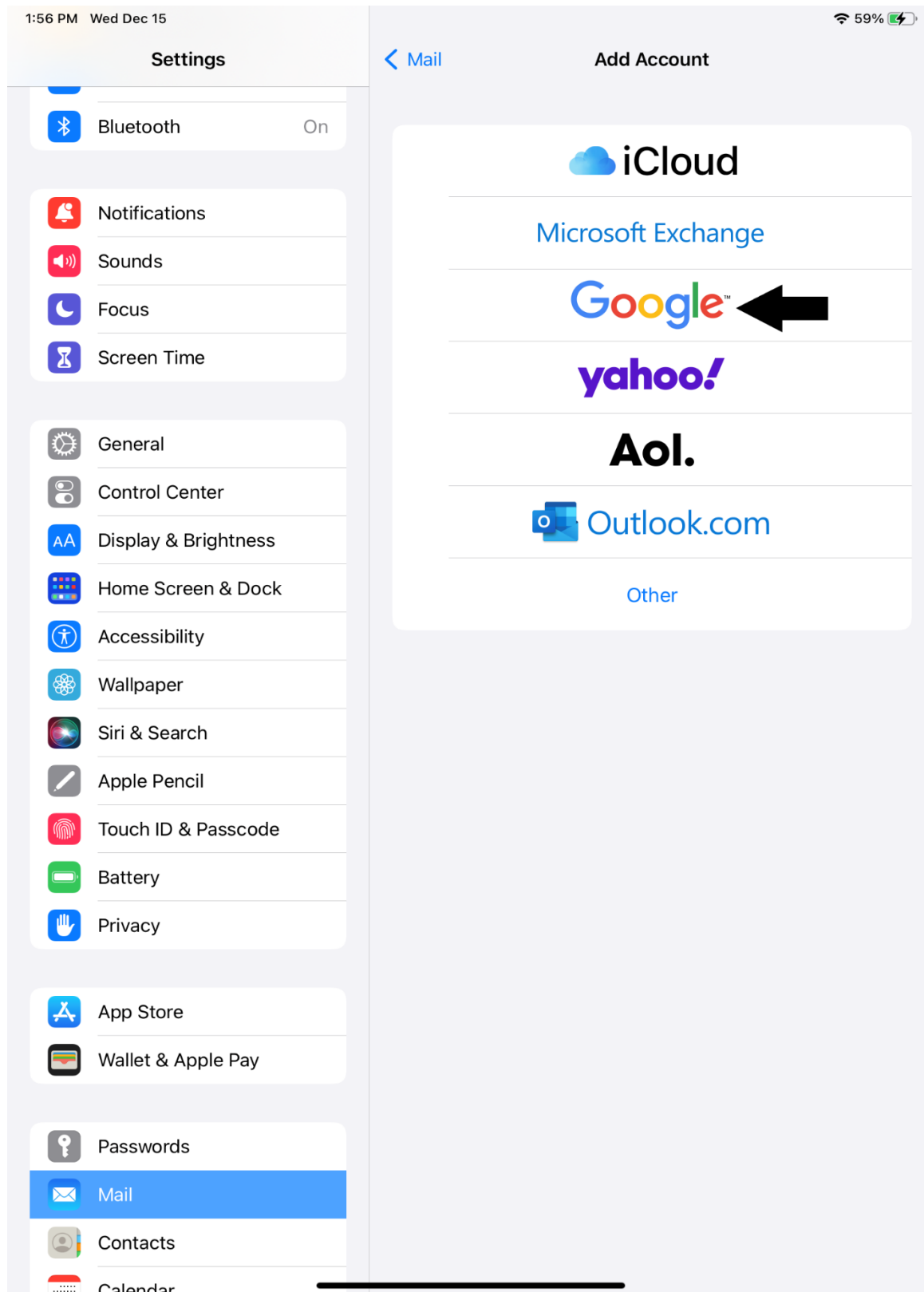




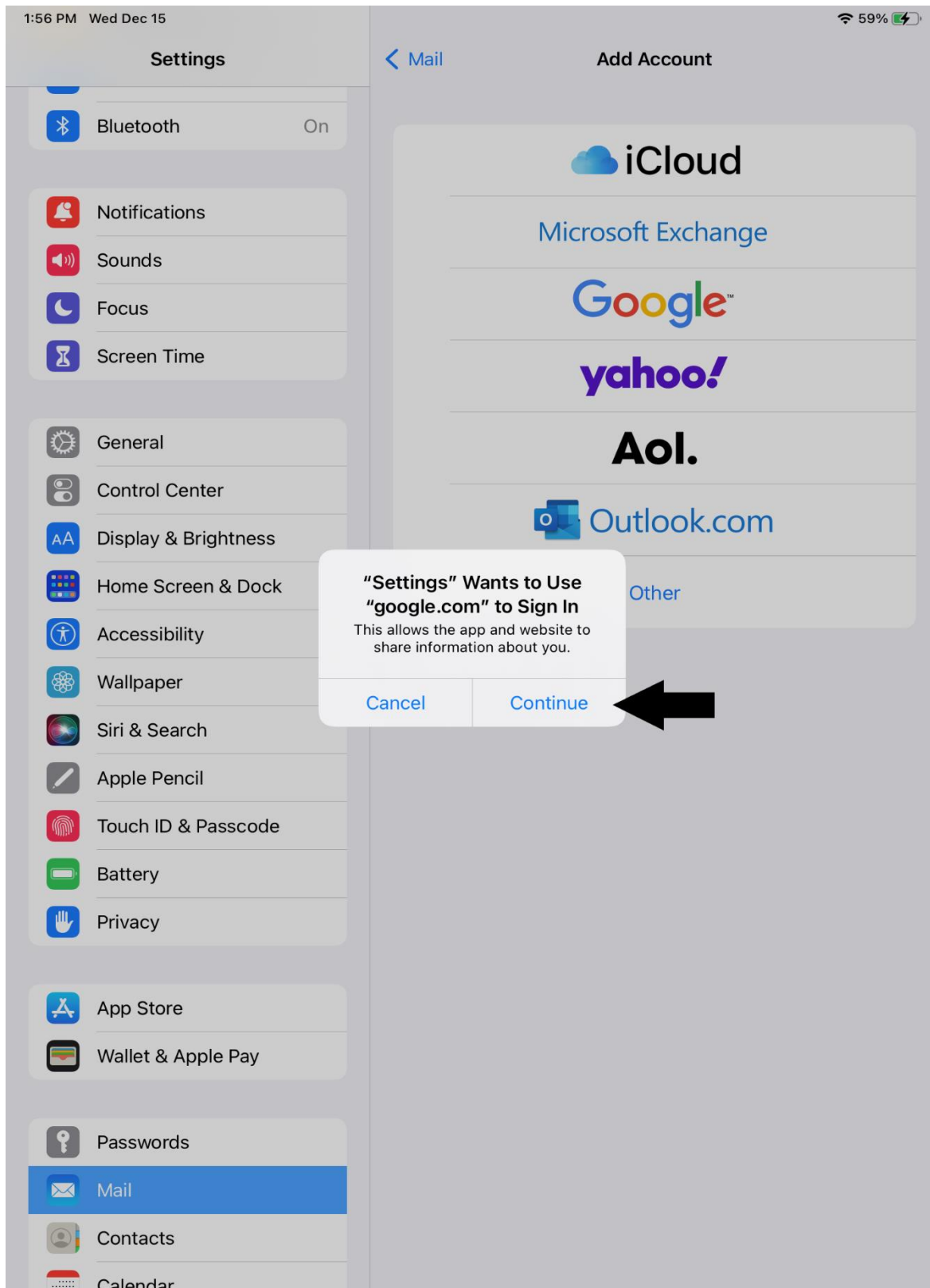
# Tap Add Account



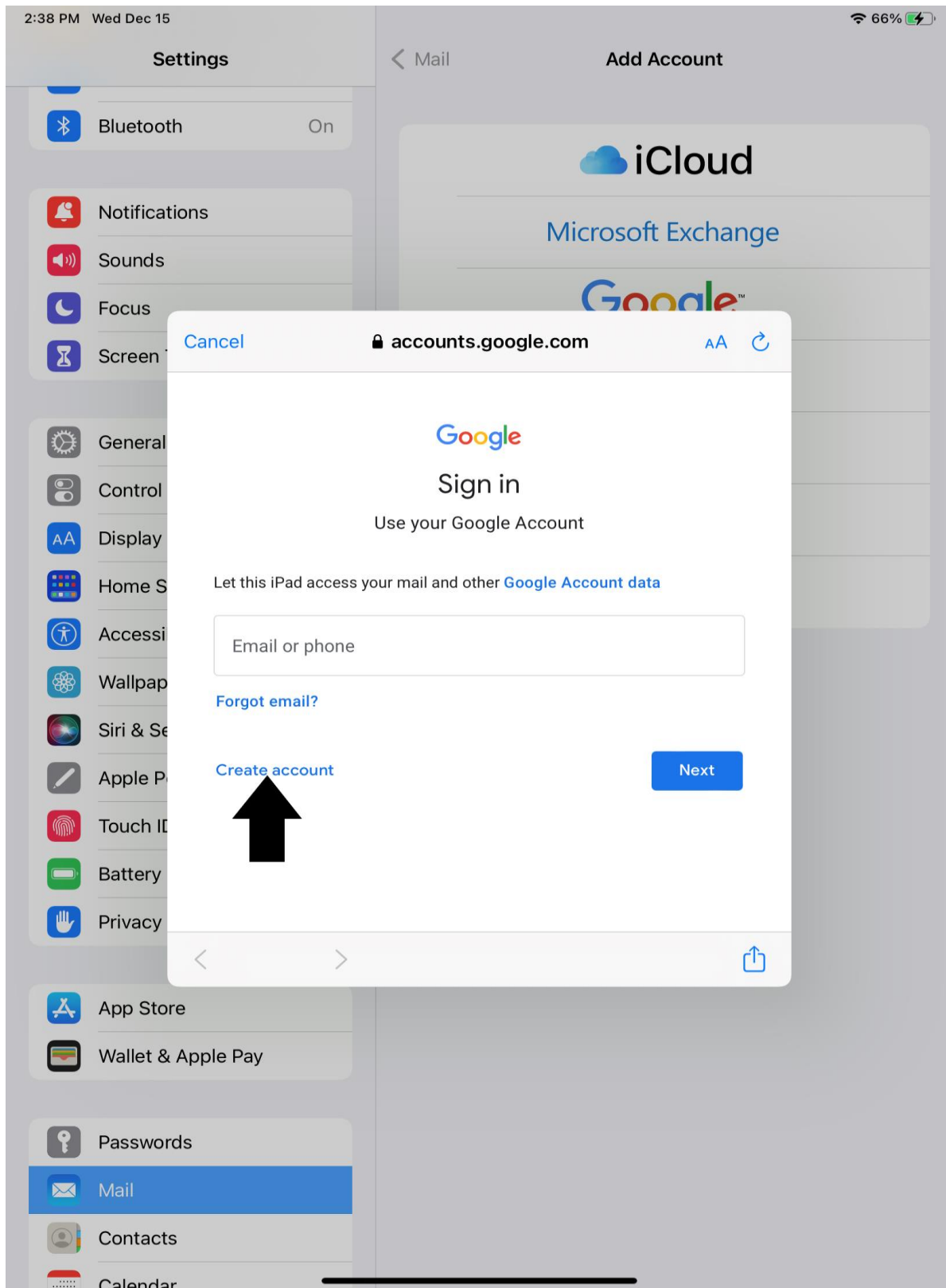
# Tap Google



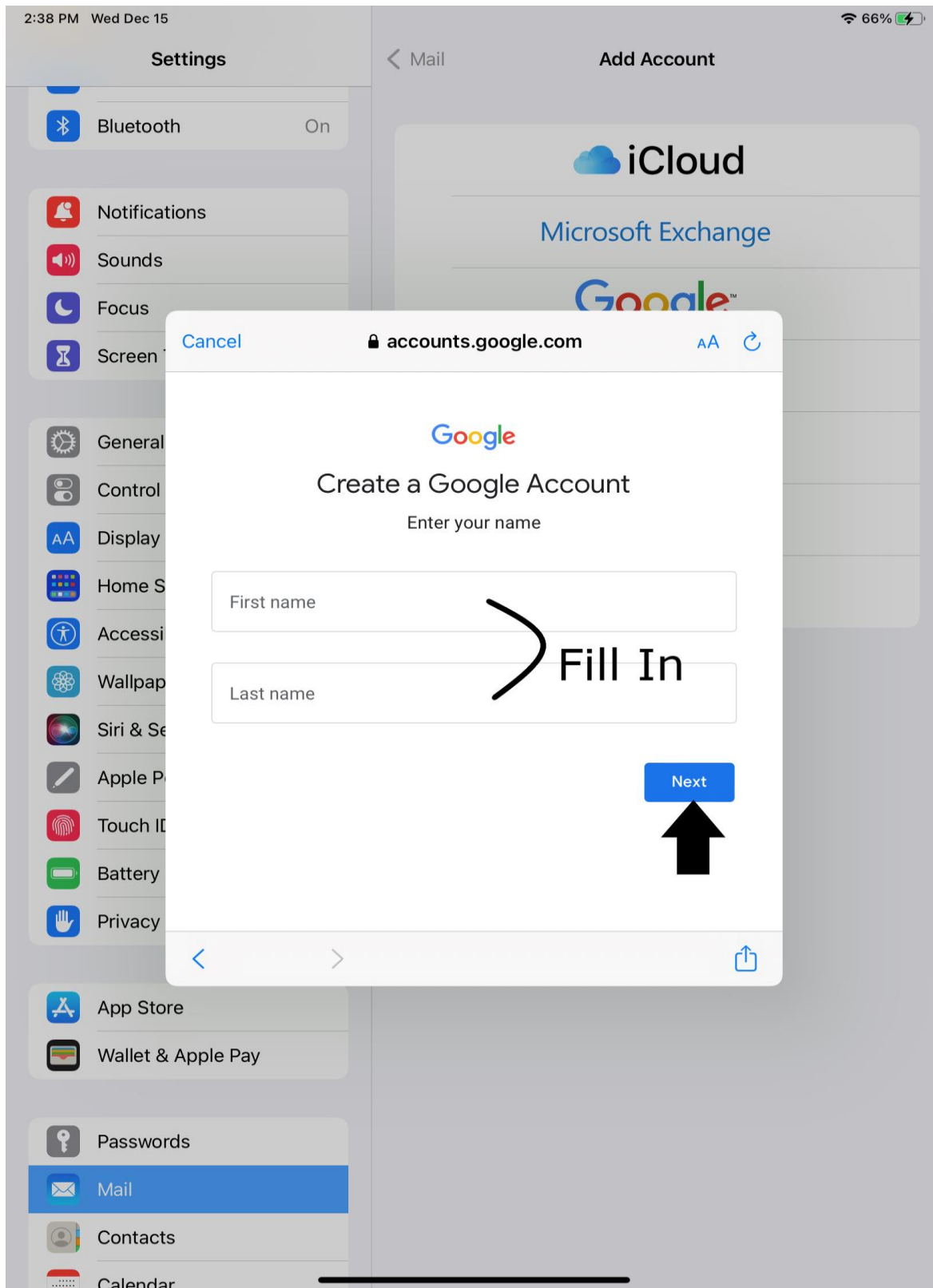
# Tap Continue



## Tap Create Account



## Enter First and Last Name and Tap Next



## Enter Date of Birth and Gender then Tap Next

The screenshot shows an iPhone screen with the 'Add Account' interface. In the background, the 'Add Account' screen lists options like iCloud, Microsoft Exchange, and Google. A white overlay window from 'accounts.google.com' is in the foreground, titled 'Basic information' with the instruction 'Enter your birthday and gender'. The form includes three input fields for 'Month', 'Day', and 'Year', and a 'Gender' dropdown menu. A blue 'Next' button is at the bottom right of the overlay. A black arrow points to the 'Next' button, and a curved black arrow points to the input fields with the text 'Fill In'.

2:38 PM Wed Dec 15

Settings

Bluetooth On

Notifications

Sounds

Focus

Screen Time

General

Control Center

Display & Brightness

Home Screen & App Library

Accessibility

Wallpaper

Siri & Search

Apple Pencil

Touch ID & Face ID

Battery

Privacy

App Store

Wallet & Apple Pay

Passwords

Mail

Contacts

Calendar

< Mail Add Account

iCloud

Microsoft Exchange

Google

Cancel accounts.google.com AA

Google

Basic information

Enter your birthday and gender

Month Day Year

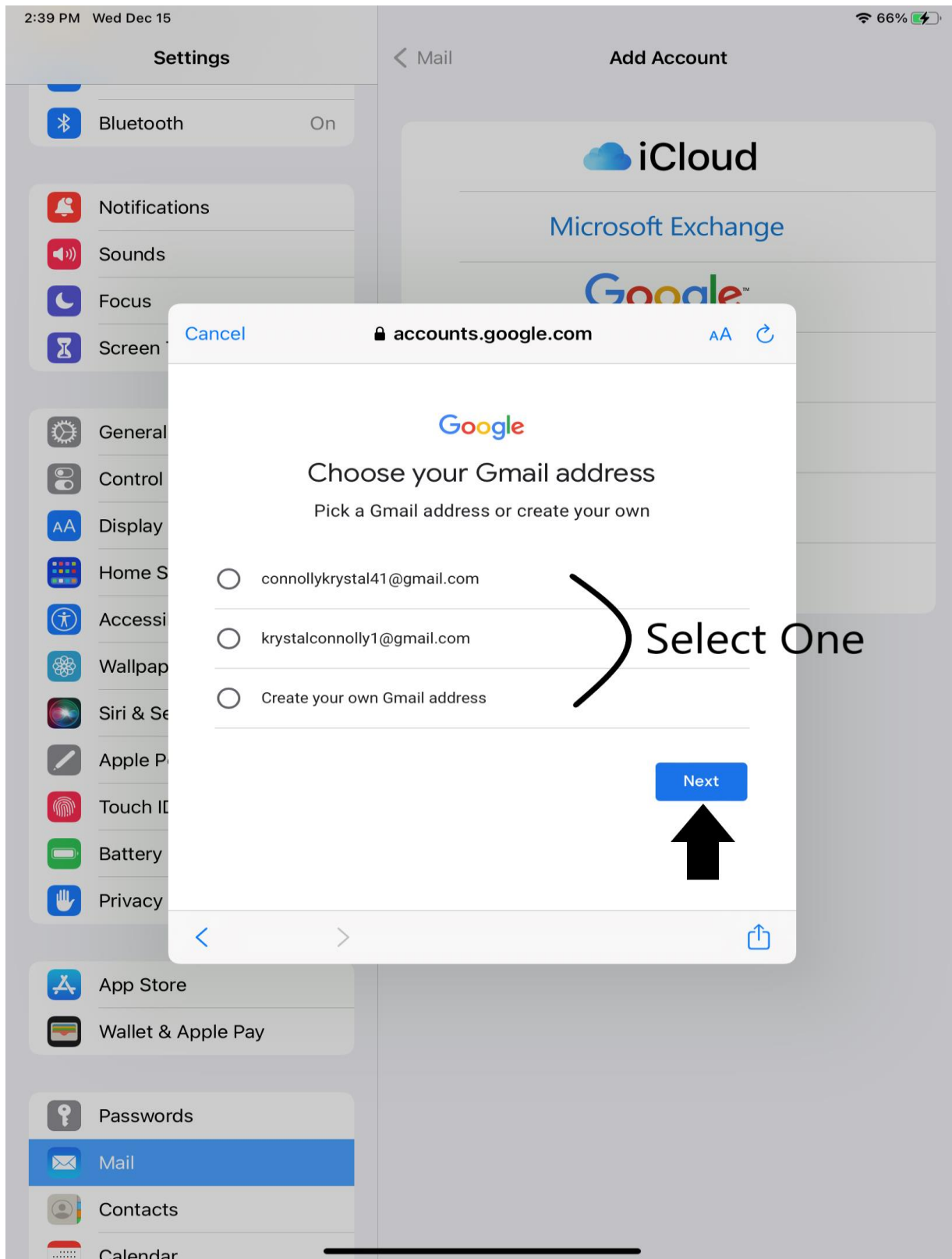
Gender

Next

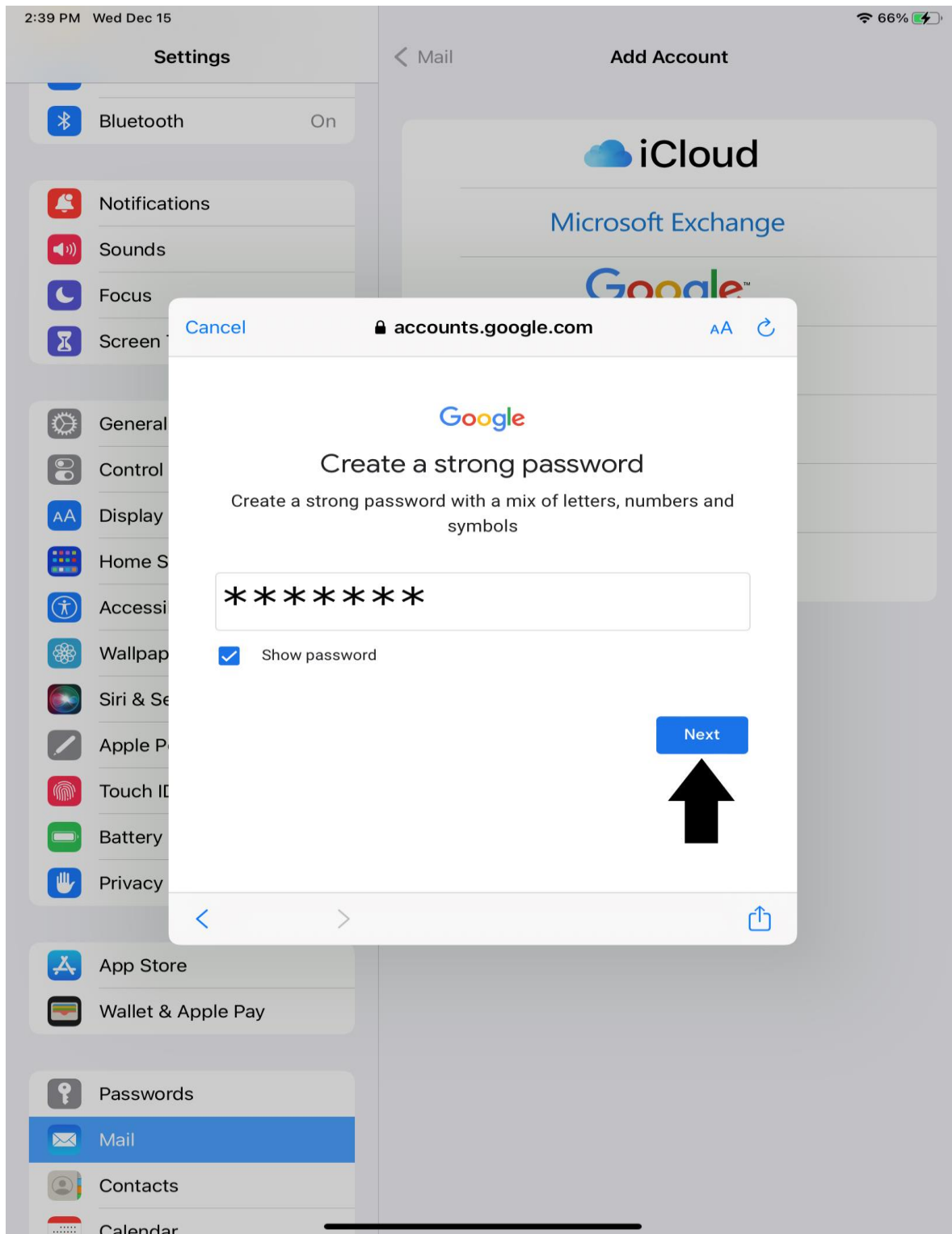
Fill In

12/20/2021

Pick a Gmail Address or create your own, Tap Next





## Create Password type in Password Box, Tap Next






You do not have to enter a phone number you can scroll down in the box and Tap Skip or you can enter a Phone Number and Tap "Yes, I'm in"



They will send you a Verification text to certify the account if you say I'm in

[Cancel](#)  **accounts.google.com** [AA](#) 






## Add phone number?


If you like, you can add this phone's number to your account for use across Google services. [Learn more](#)

This won't make your number public

For example, your number will be used to

-  Reset your password if you forget it
-  Receive video calls & messages
-  Make Google services, including ads, more relevant to you

[<](#) [>](#) 

[Cancel](#)

**accounts.google.com**

AA

### How it works

To make sure this number is yours, Google will send you an SMS with a 6-digit verification code (charges may apply)

### You're in control

You can always change your number, control how it's used, or remove it in your Google Account ([account.google.com/phone](https://account.google.com/phone))

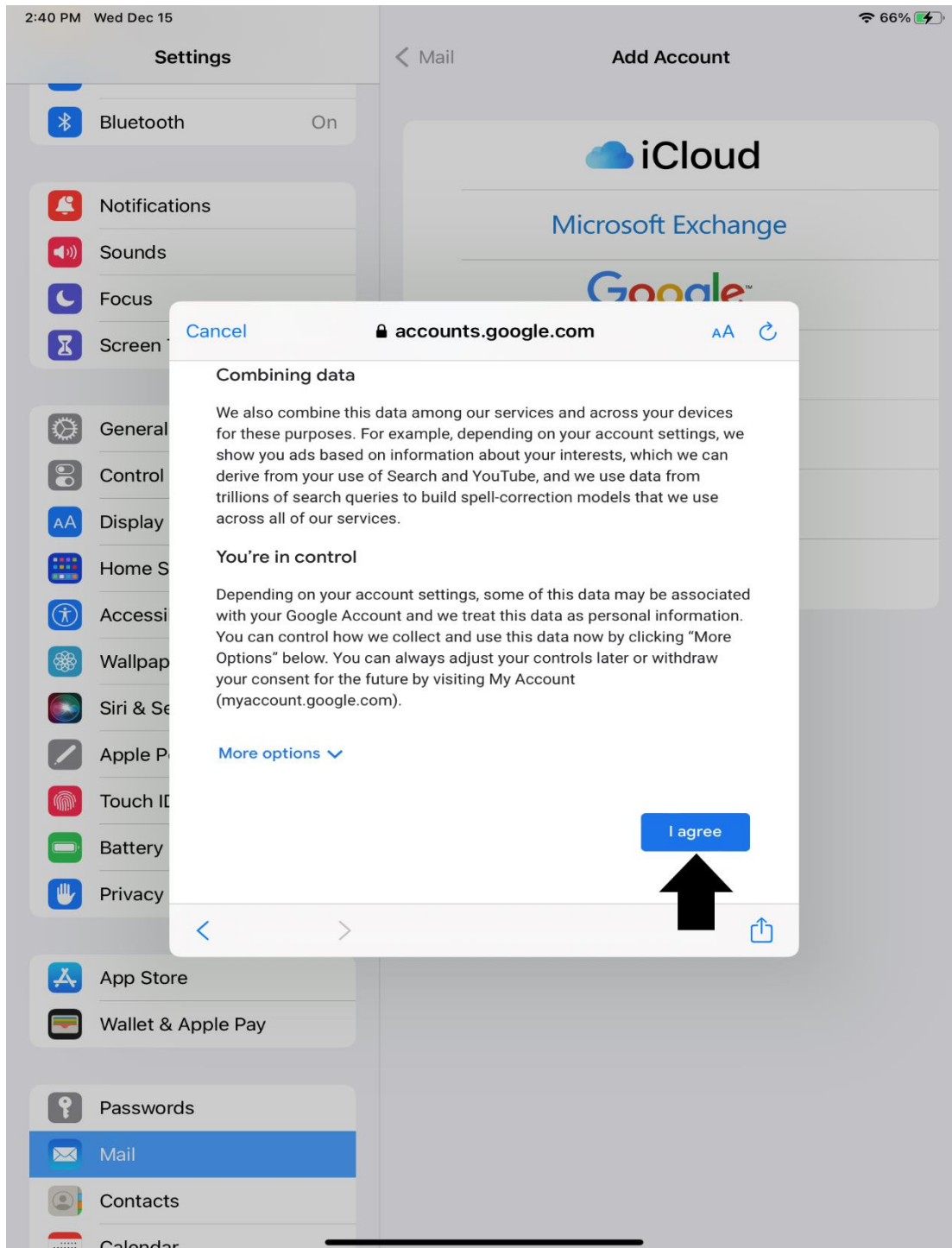
[More options](#)

[Skip](#)

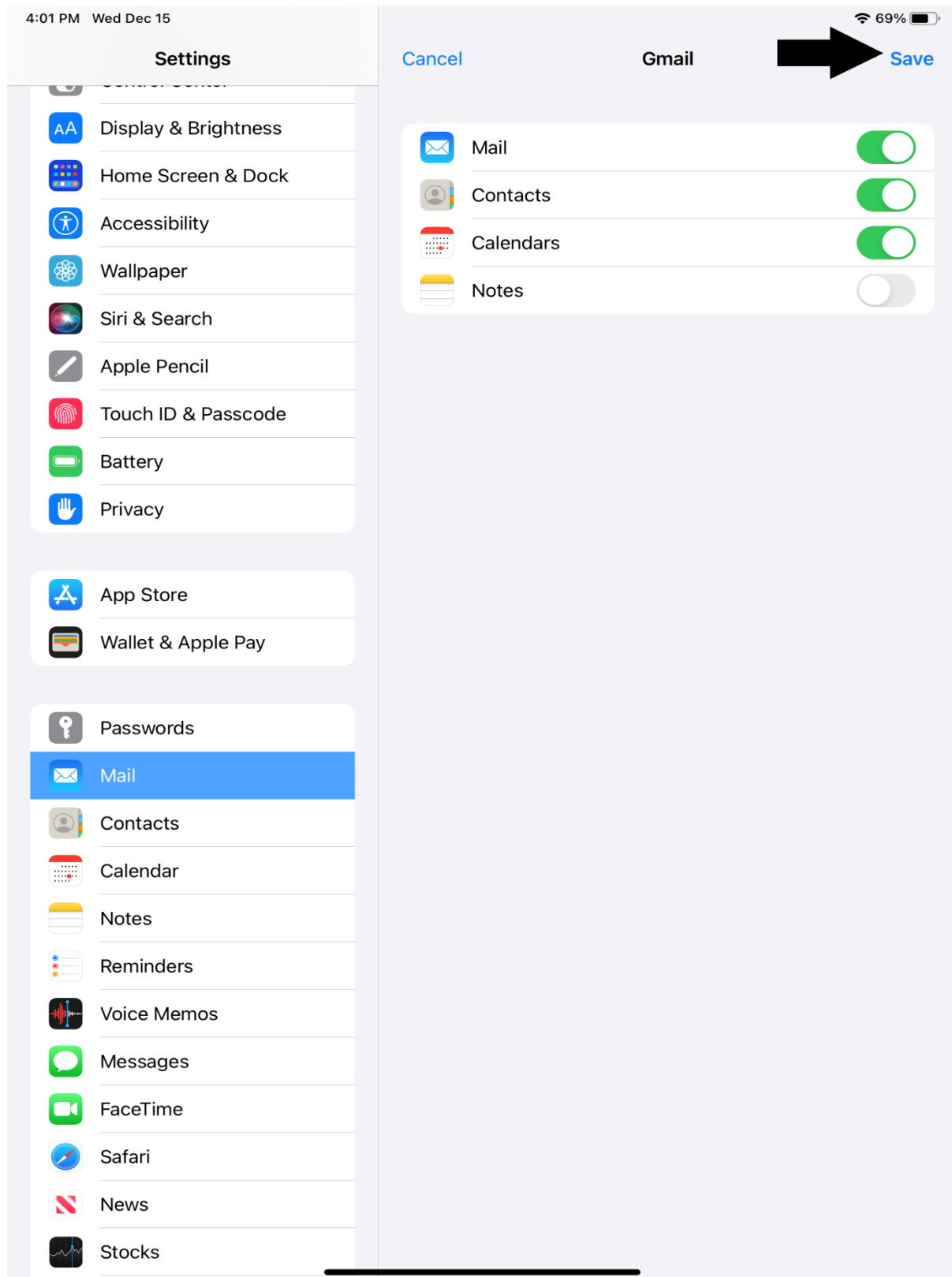
Yes, I'm in

[<](#)[>](#)

Review your email address and Tap Next  
Read the Gmail Account Settings and Tap/  
I agree

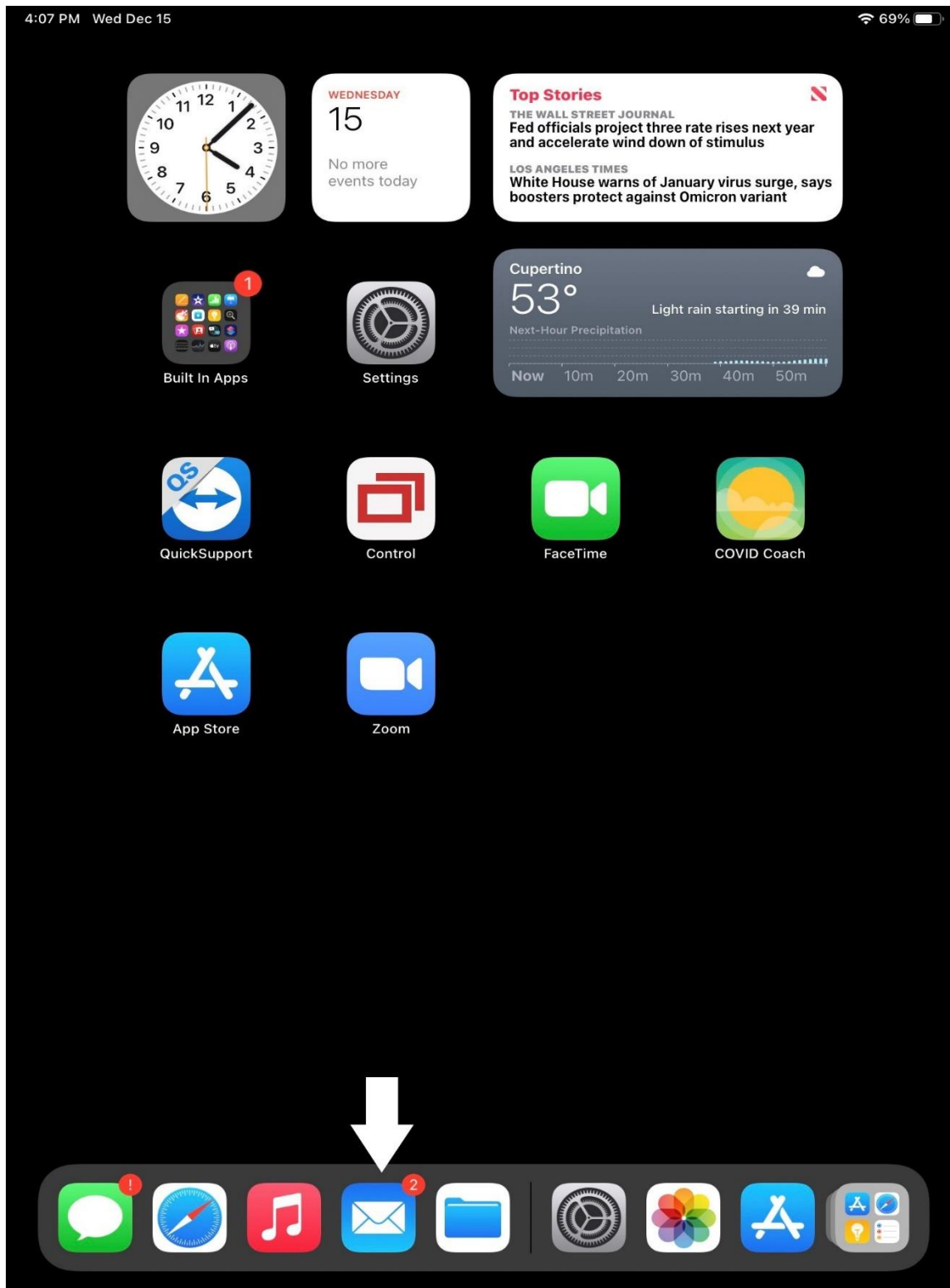


# Tap Save



12/20/2021

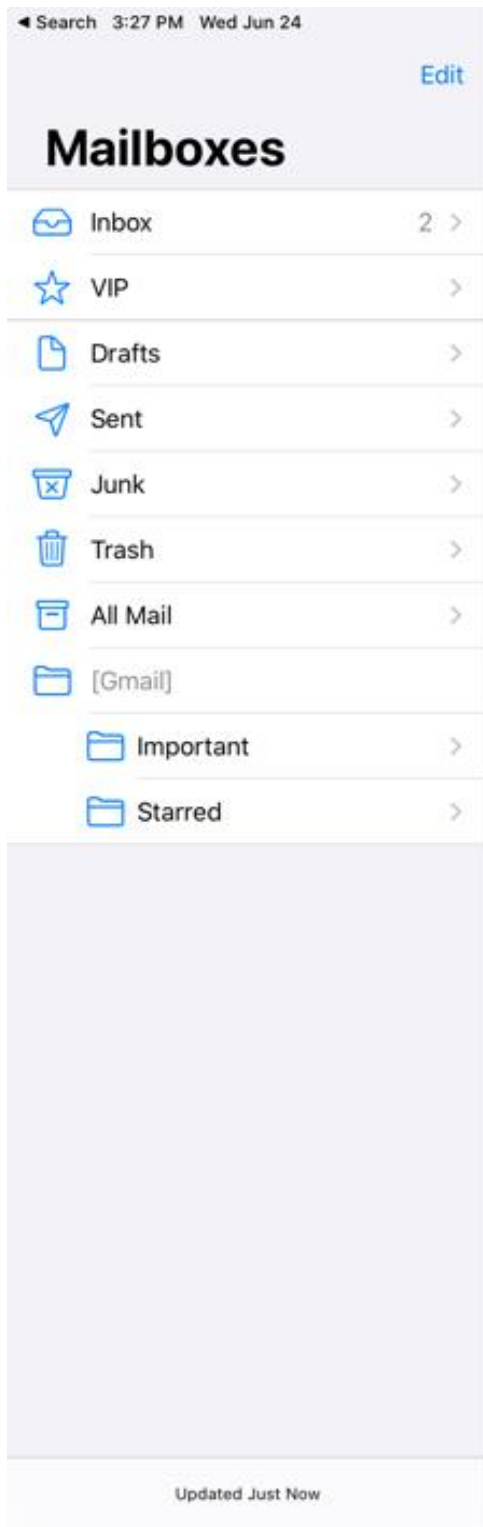
Tap the mail app icon to open your Gmail account in the Mail app



41

12/20/2021

Your Gmail will open

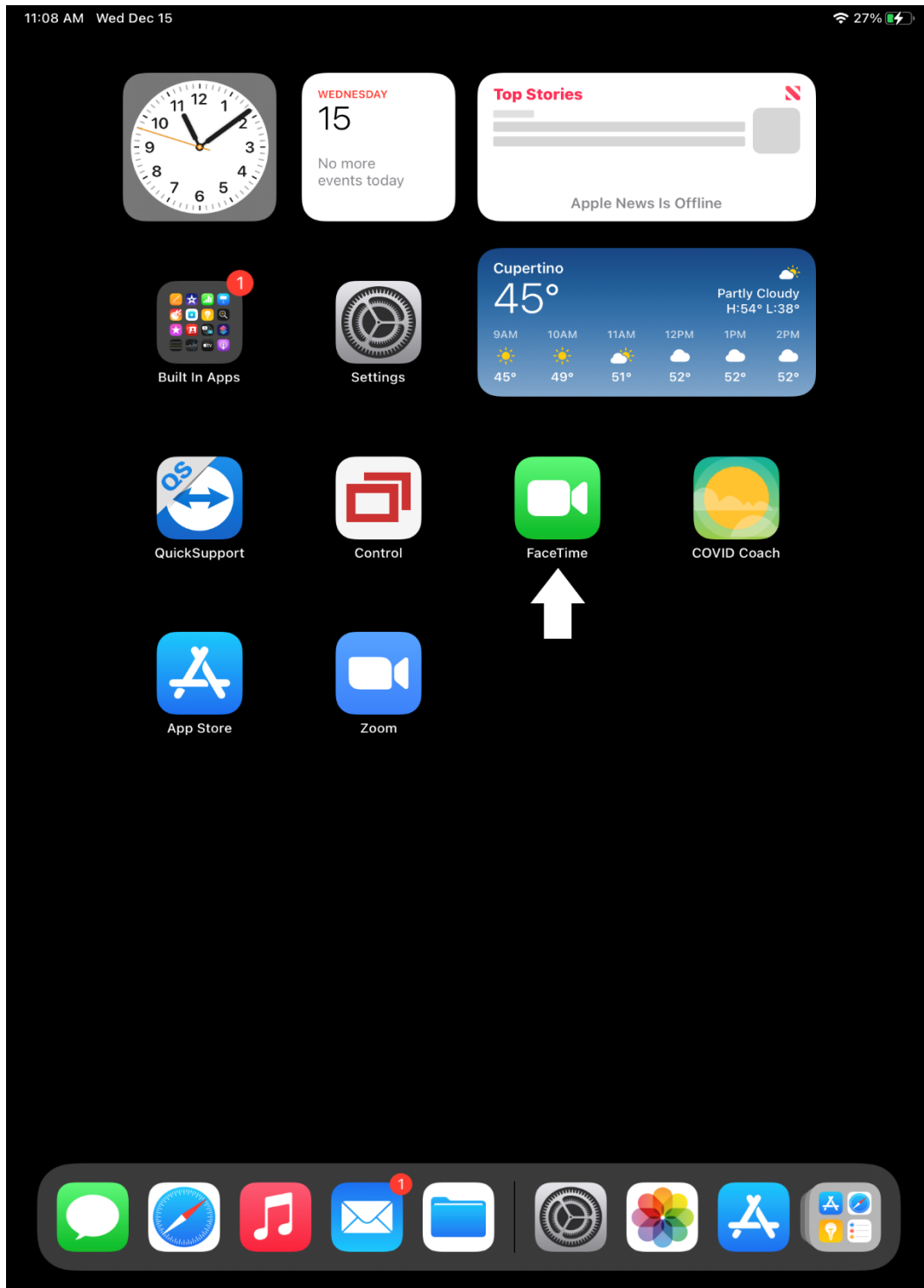


Message Selected

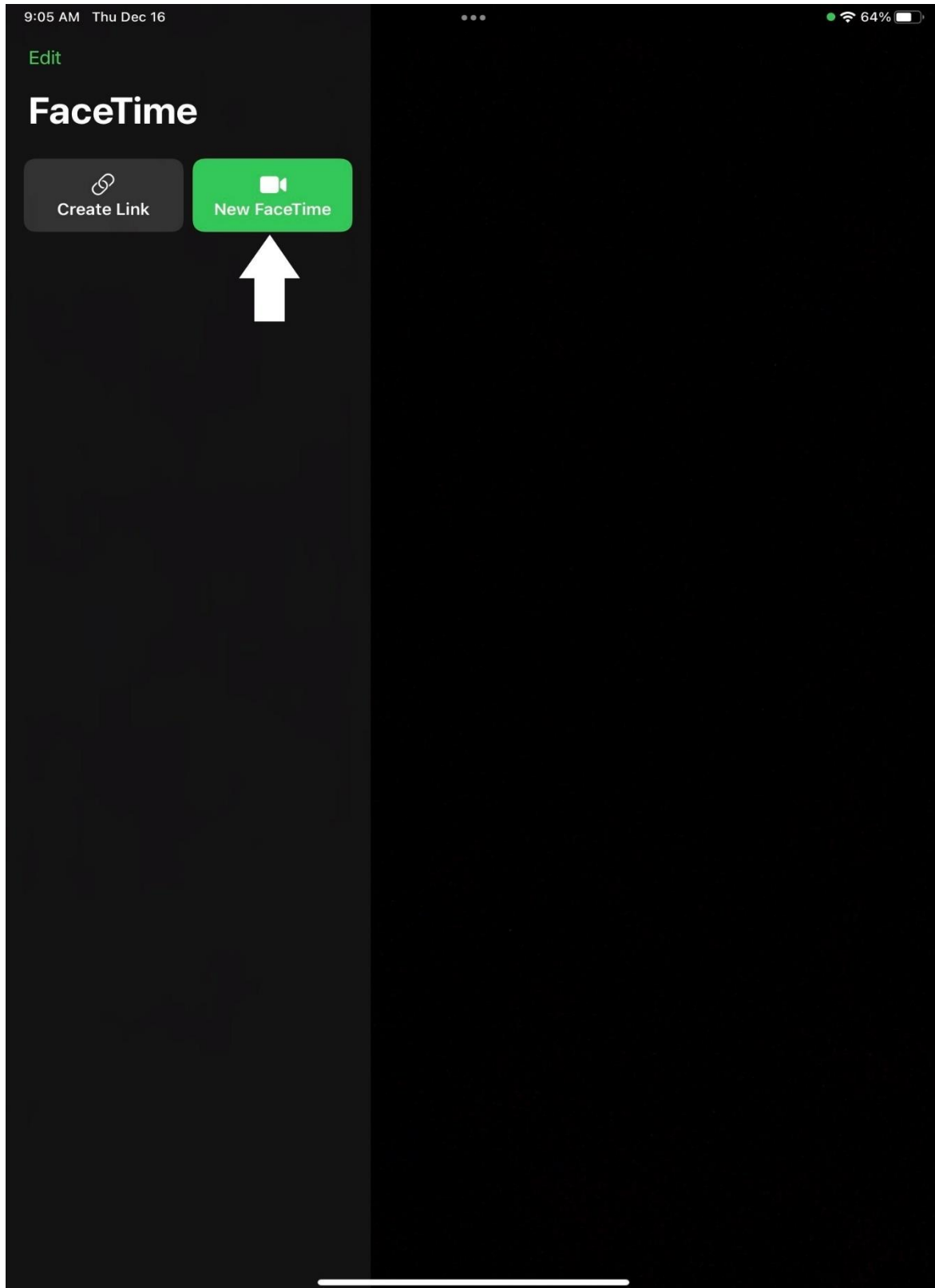
## How to use FaceTime on the iPad

Make a FaceTime Call

Tap the FaceTime Icon



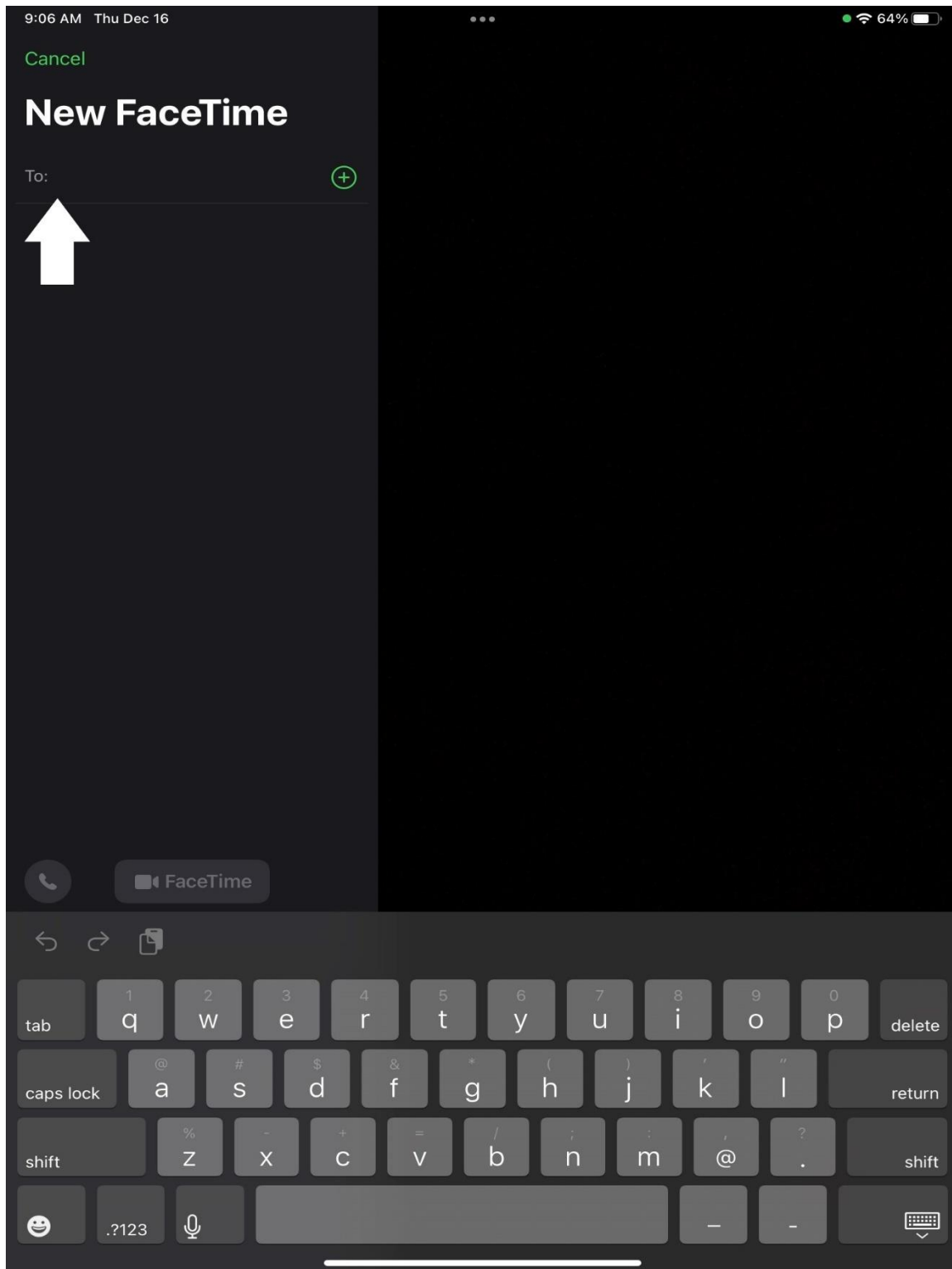
## Tap on New FaceTime





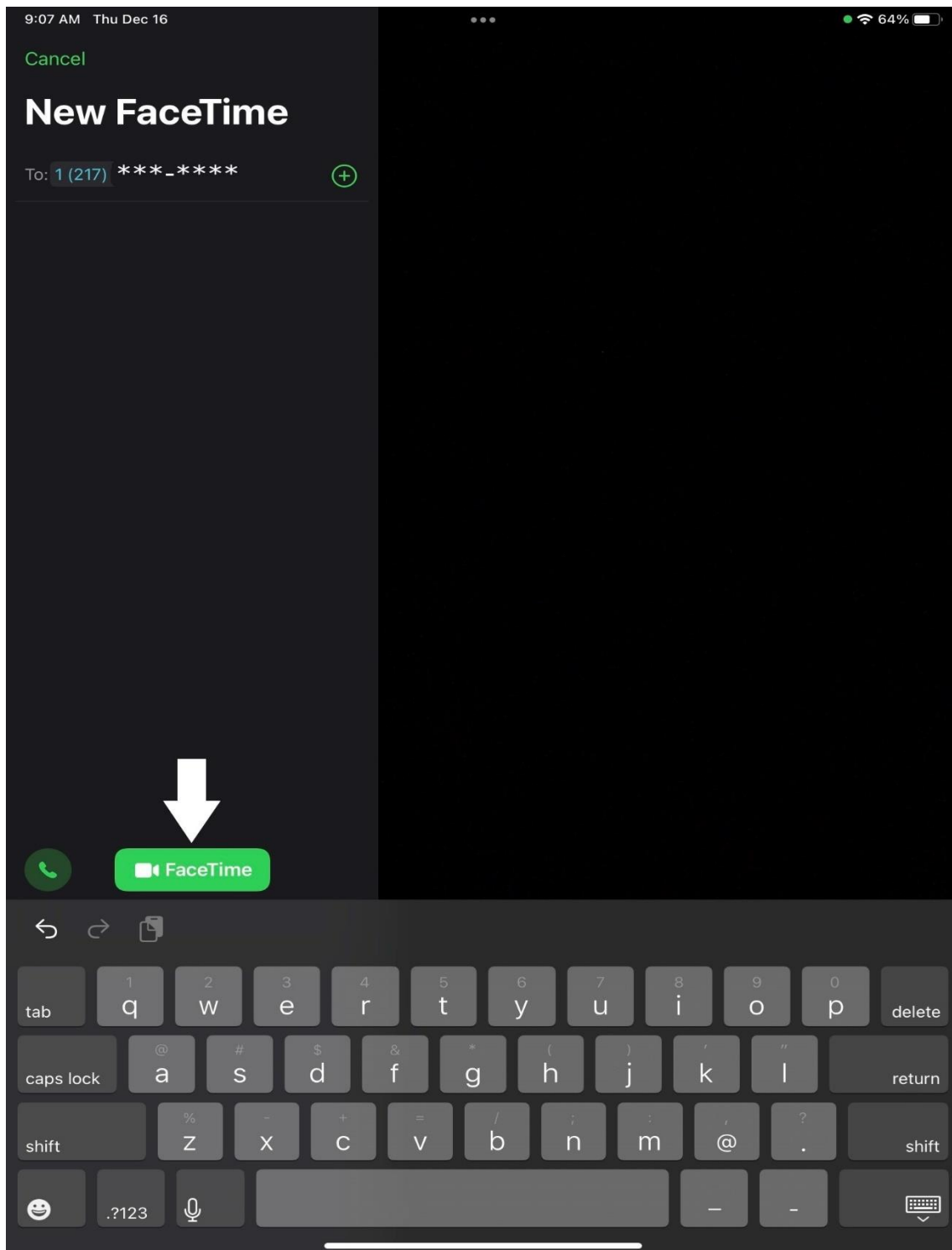
12/20/2021

Enter the phone number or email you are wanting to call



12/20/2021

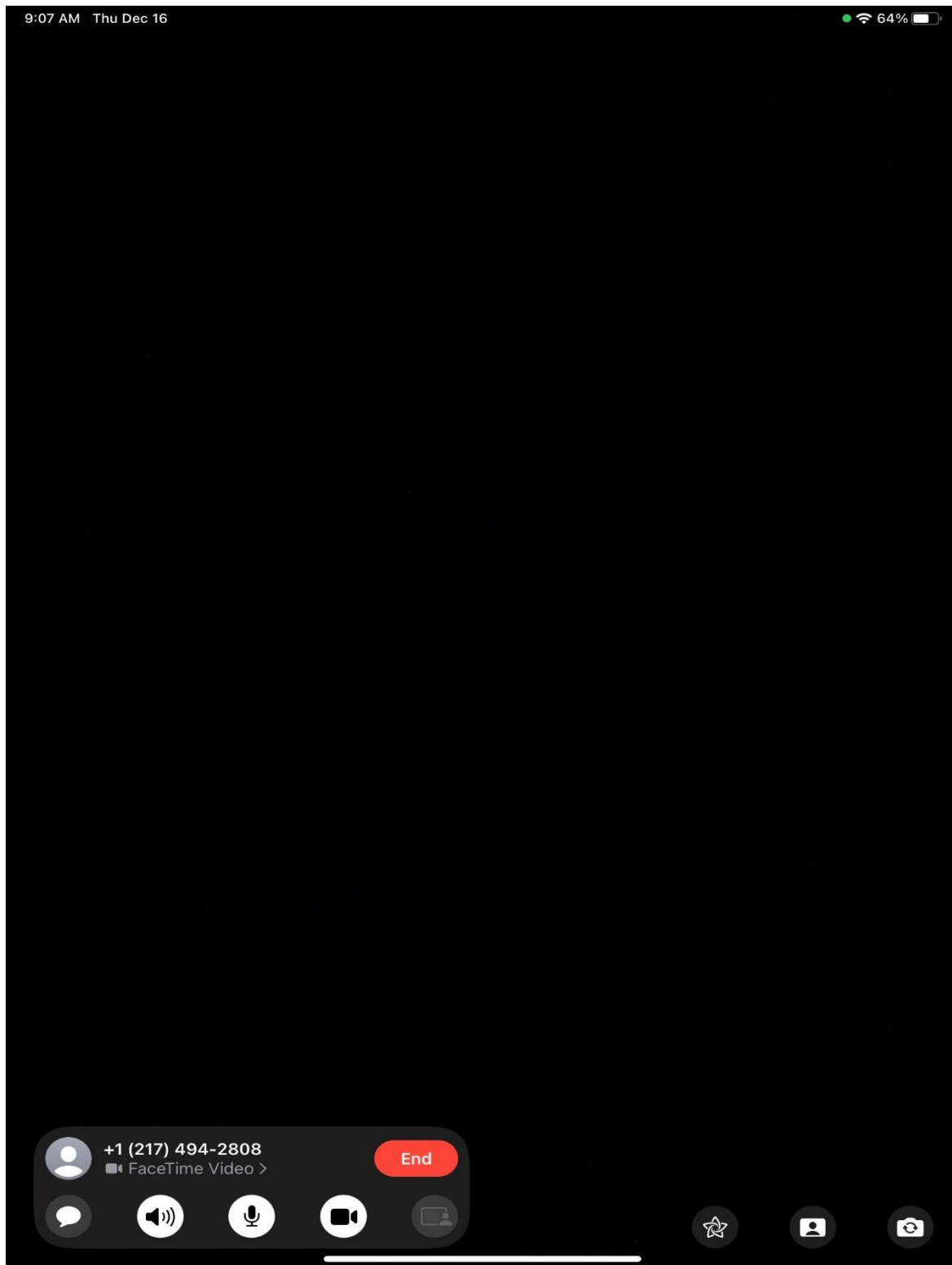
After entering the phone number or email address  
Tap the video camera FaceTime icon to make the call



46

12/20/2021

This will be what the screen looks like while it is ringing

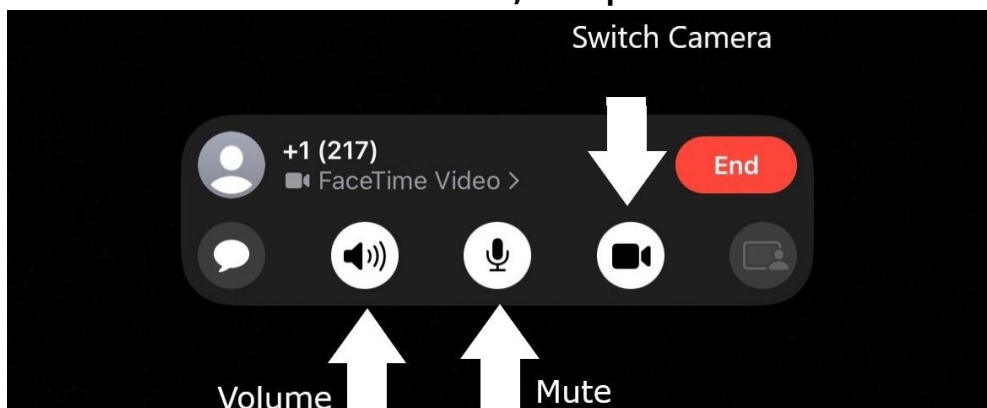


47

When the FaceTime is answered



To end the FaceTime, Tap the End icon



To Receive a FaceTime Call  
When the iPad is asleep

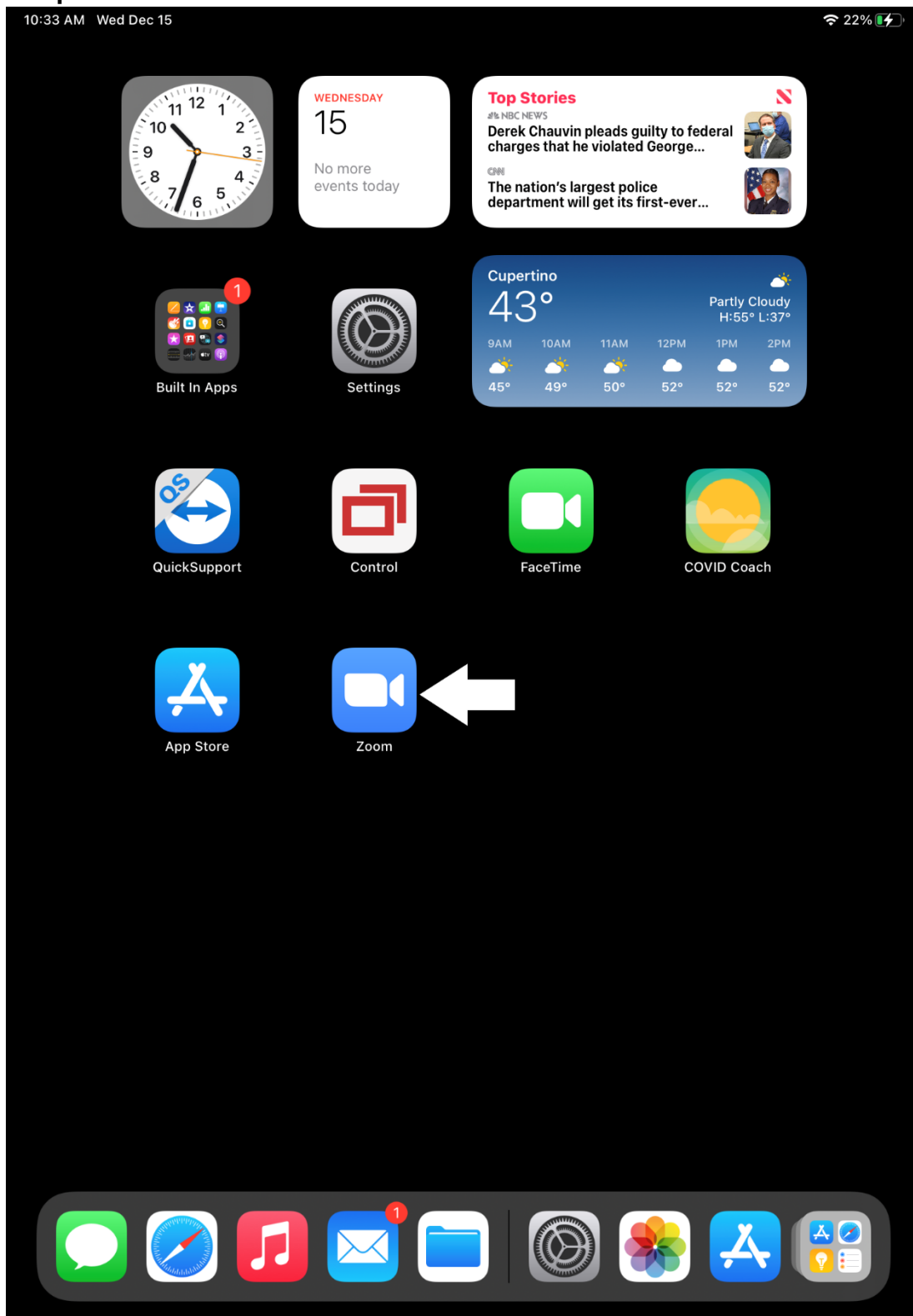
Slide right the slide to answer button



- To receive a FaceTime when the iPad is awake/in use, Tap Accept or Decline

## How to use Zoom on the iPad

Tap the Zoom Icon



# Tap Join a Meeting

4:03 PM Thu Dec 16



54%



Start or join a meeting



Join Meeting



[Sign Up](#)

[Sign In](#)

## Enter the Meeting ID Provided to you

4:06 PM Thu Dec 16 54%

Cancel Join Meeting

Meeting ID

Join with a personal link name

iPad

By clicking "Join", you agree to our [Terms of Service](#) and [Privacy Statement](#)

Join

If you received an invitation link, tap on the link again to join the meeting

JOIN OPTIONS

Don't Connect To Audio ☐

Turn Off My Video ☐

tab 1 2 3 4 5 6 7 8 9 0 delete

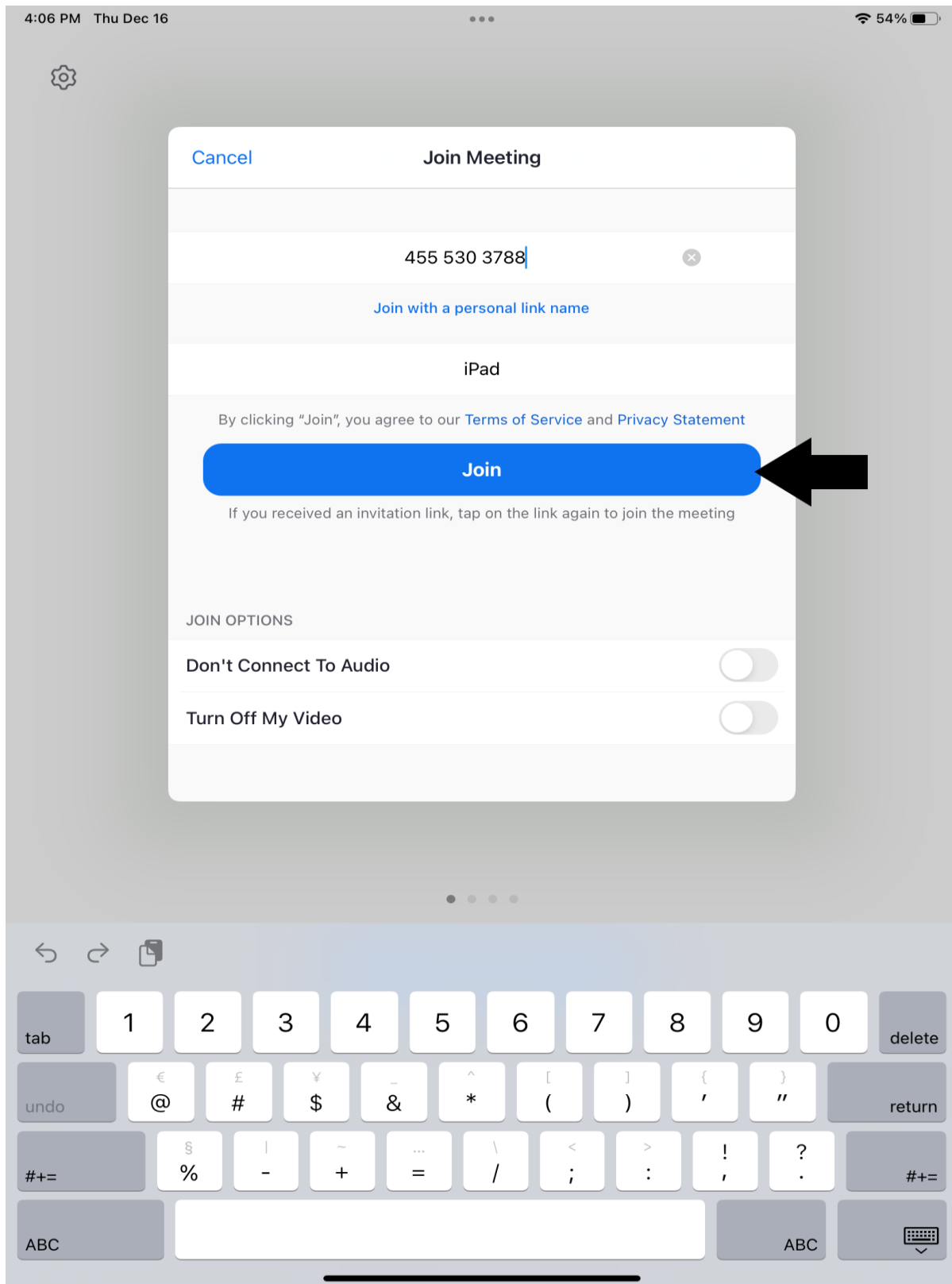
undo € £ ¥ ¤ & \* ( ) ' " return

#+= % | ~ + = / < > ! ? . #+=

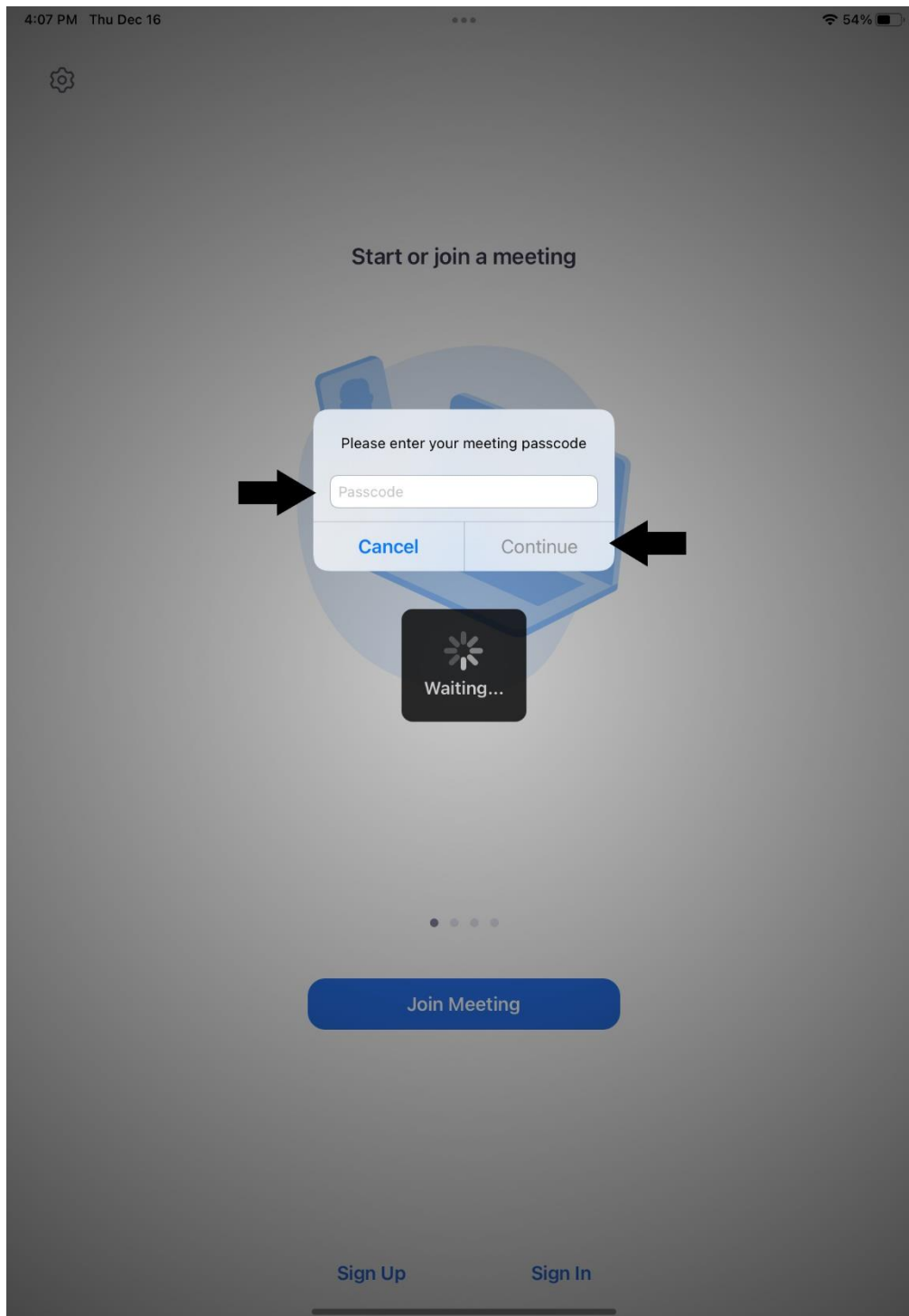
ABC ABC



Tap "Join" after Meeting ID entered

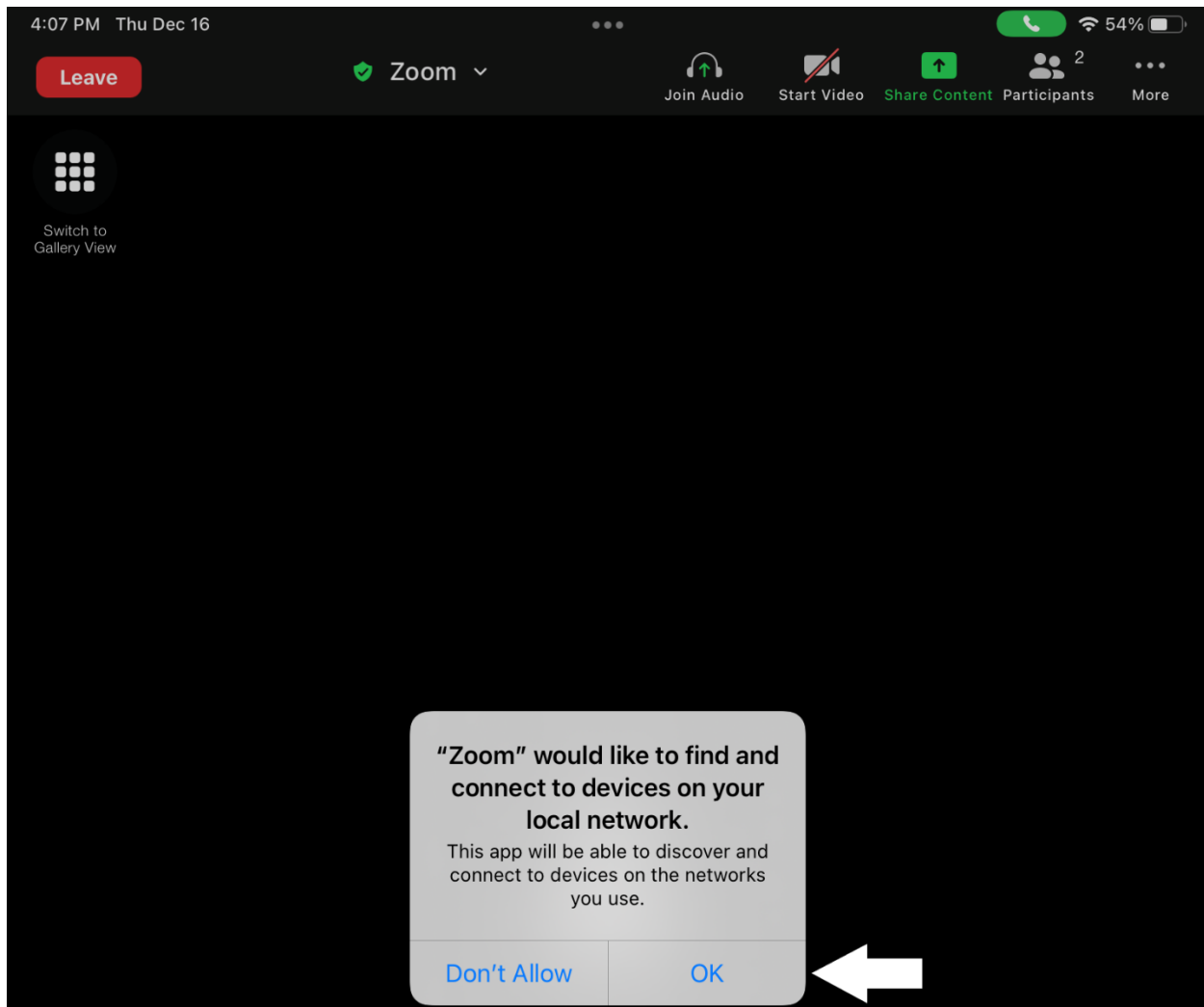


Enter Passcode you are provided with for the meeting, Tap Continue



12/20/2021

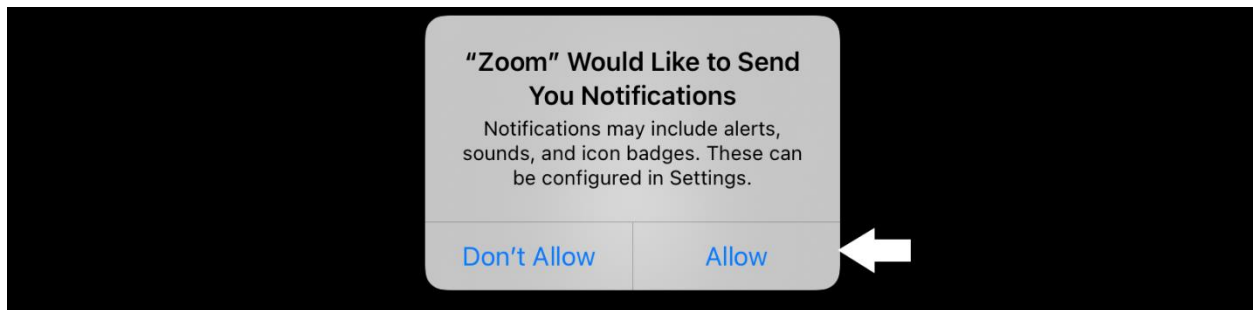
Tap OK to allow Zoom to have access to your devices on your local network



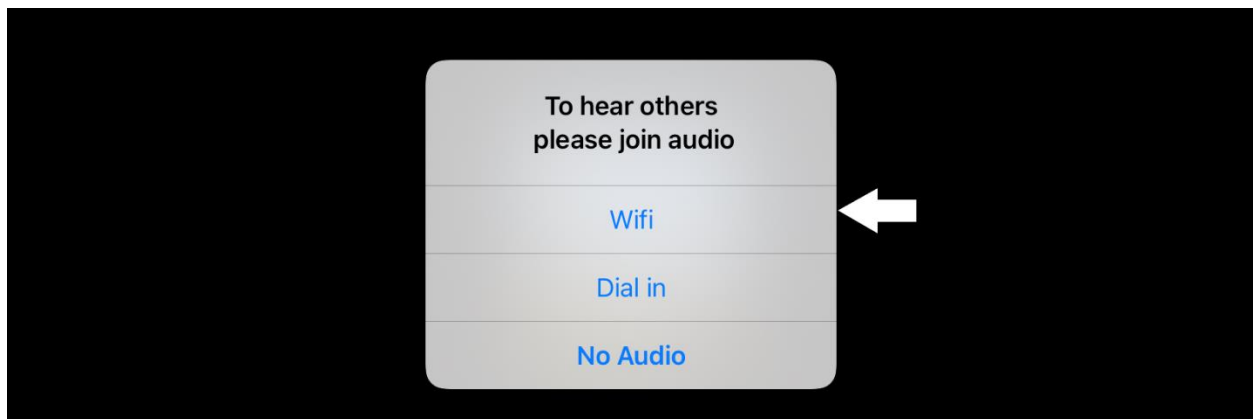
Tap OK to allow Zoom to use your Microphone



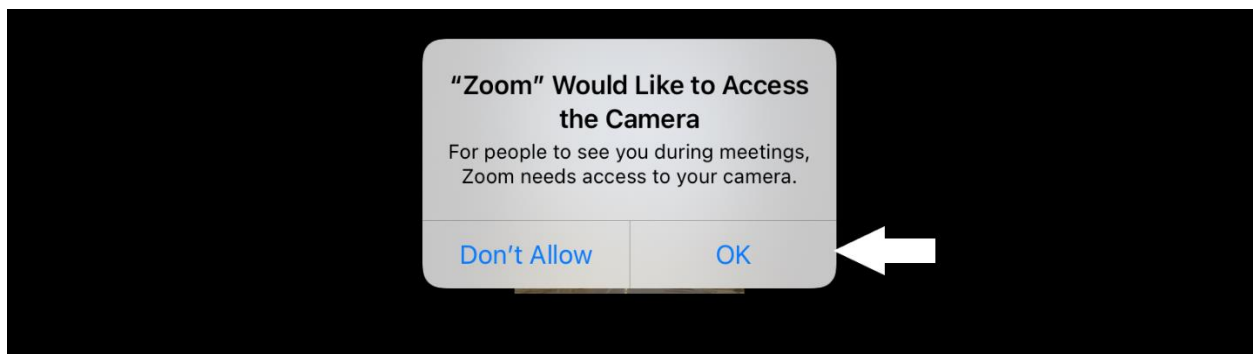
## Tap OK to Allow Zoom to Send Your Notifications



## Tap WiFi to hear others please join audio

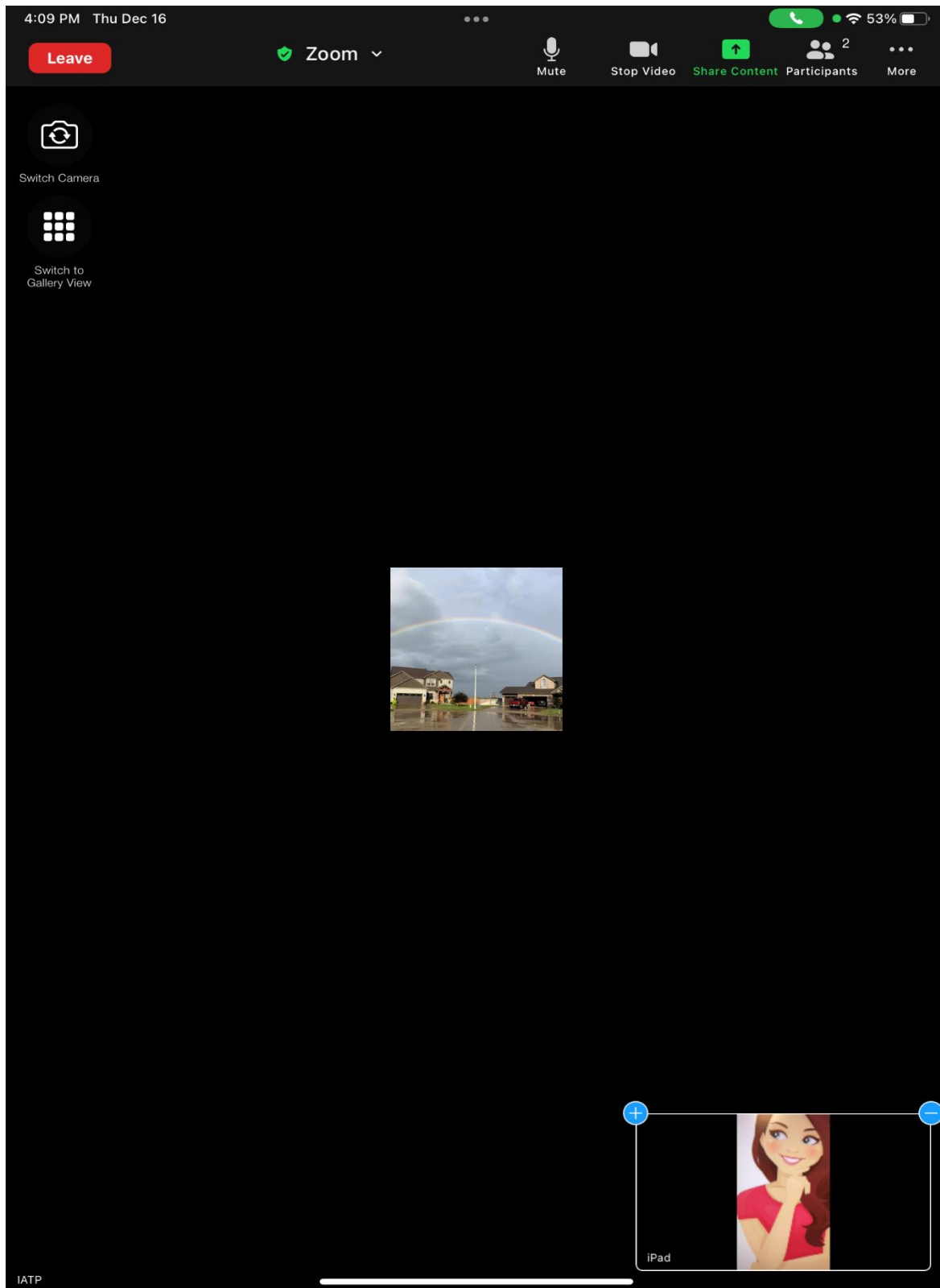


## Tap OK to Allow Zoom to use your Camera



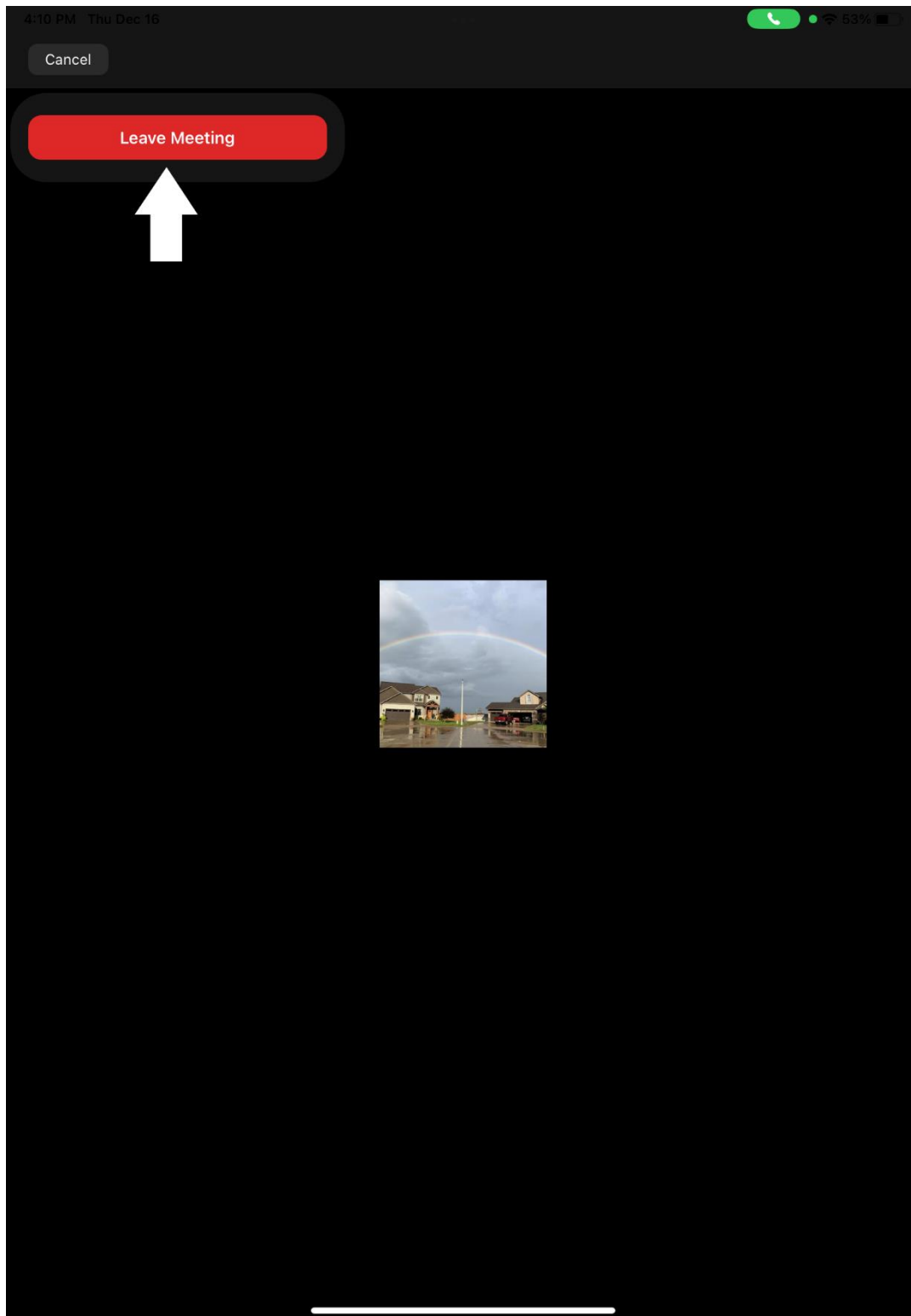
12/20/2021

Zoom Meeting will look like the Screen Below



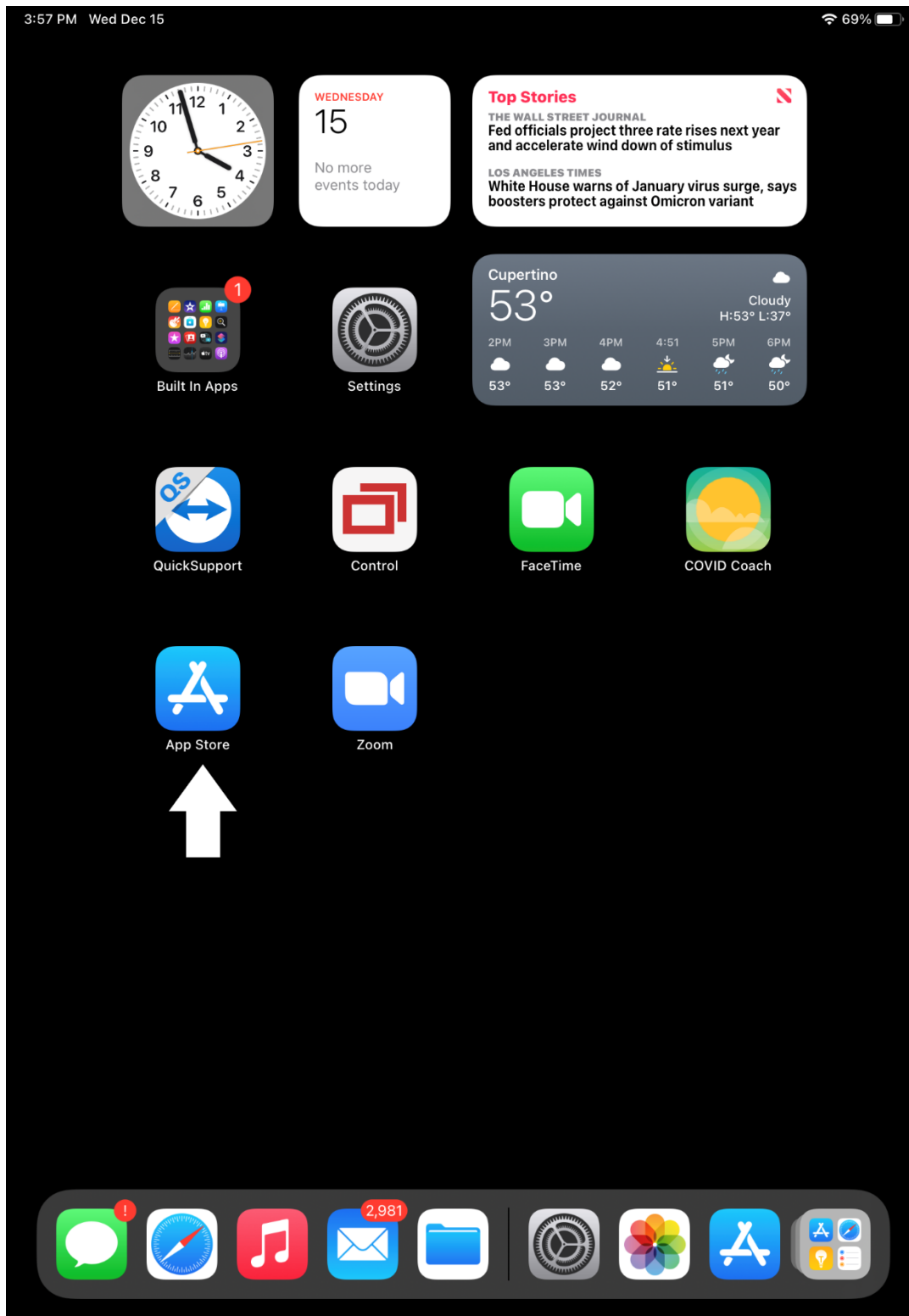
12/20/2021

Tap leave meeting when ready to end

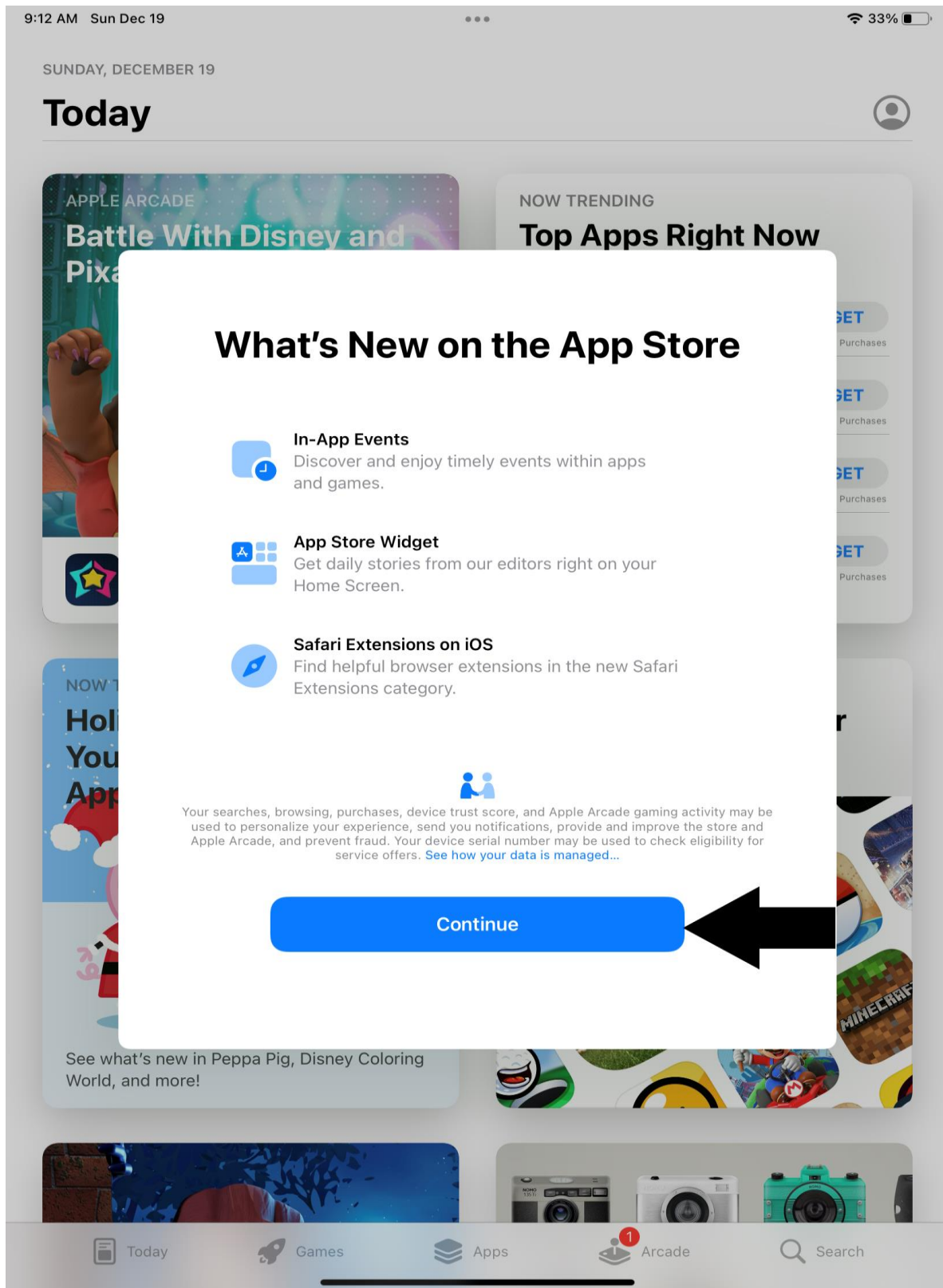


## How to find entertainment Apps

Tap on the Apps Store Icon



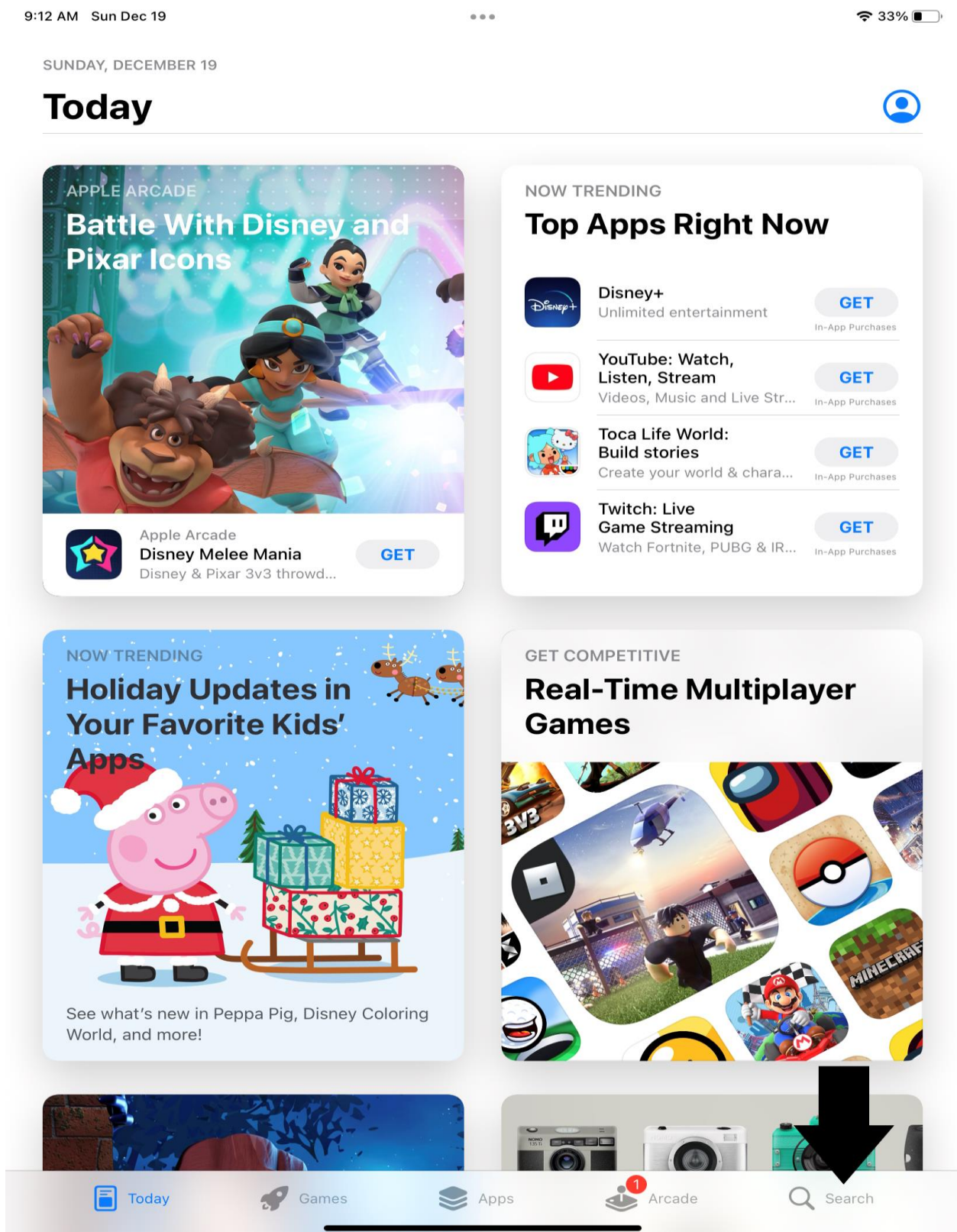
Tap continue





12/20/2021

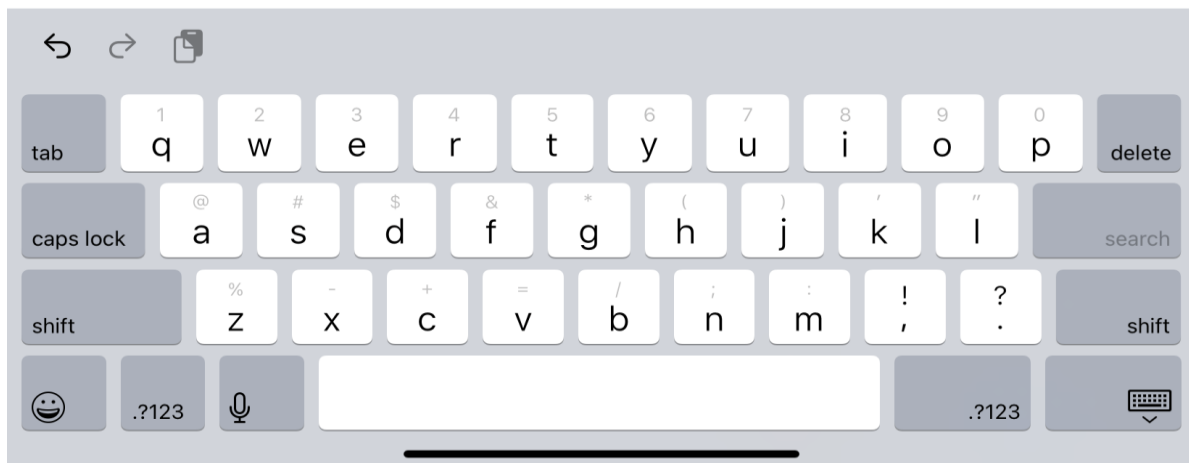
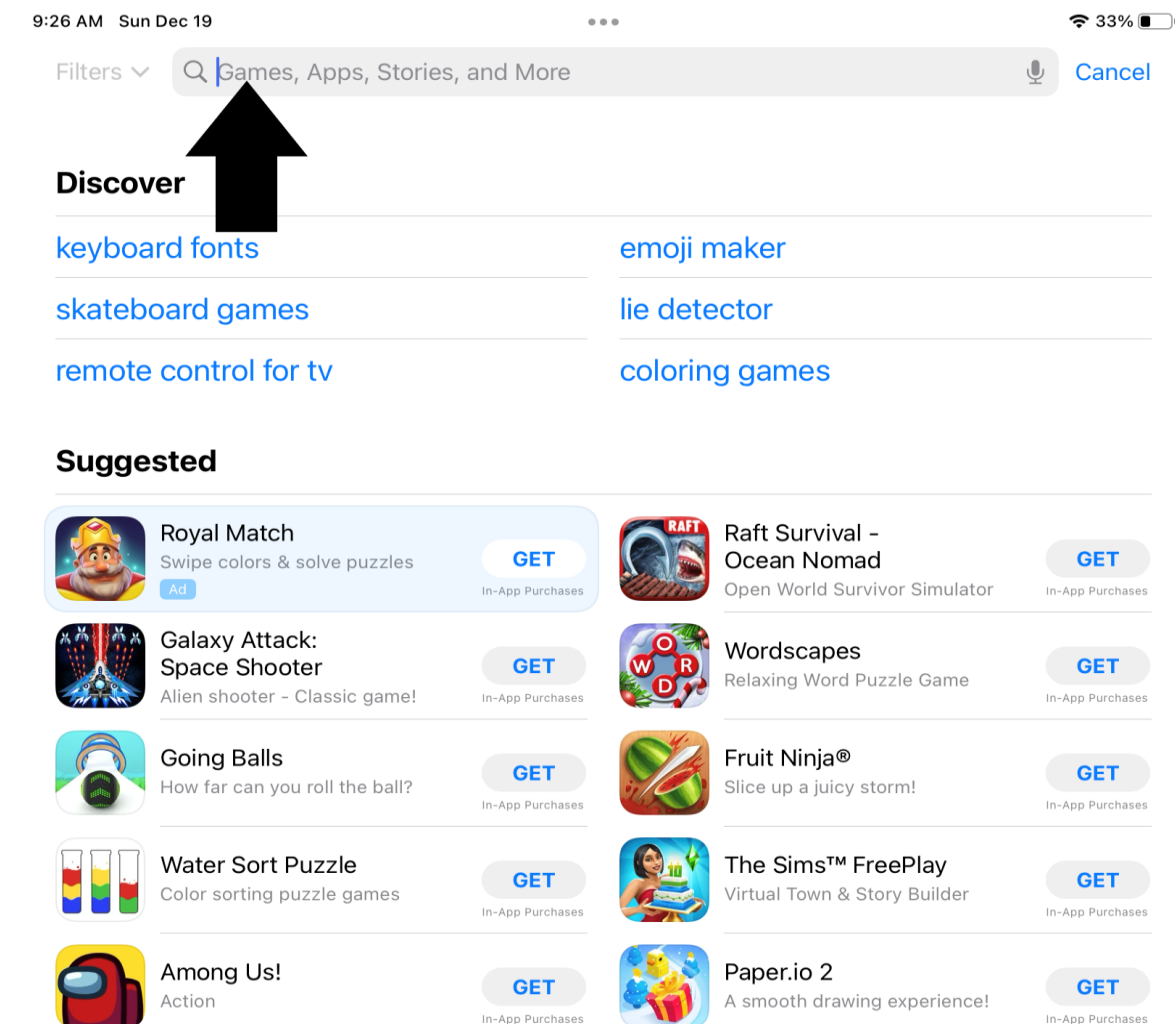
Tap Search at the bottom of the screen



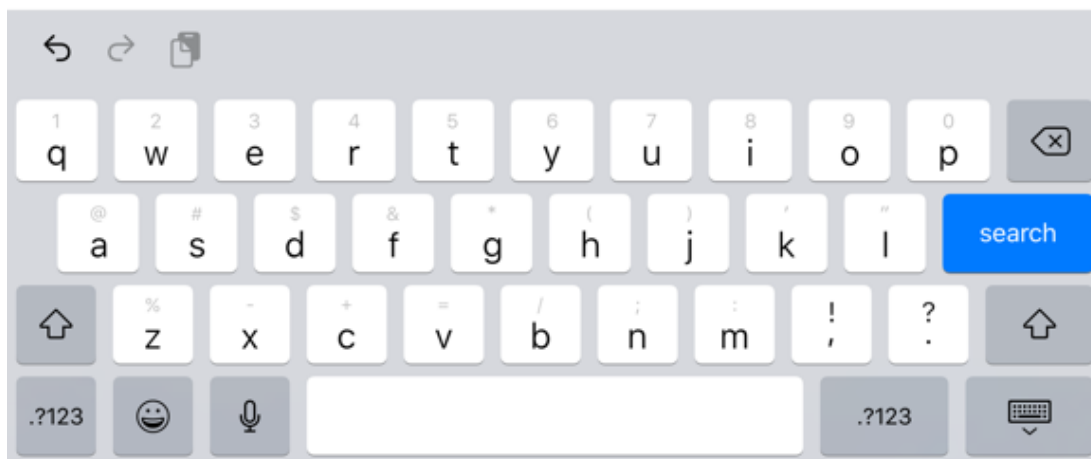
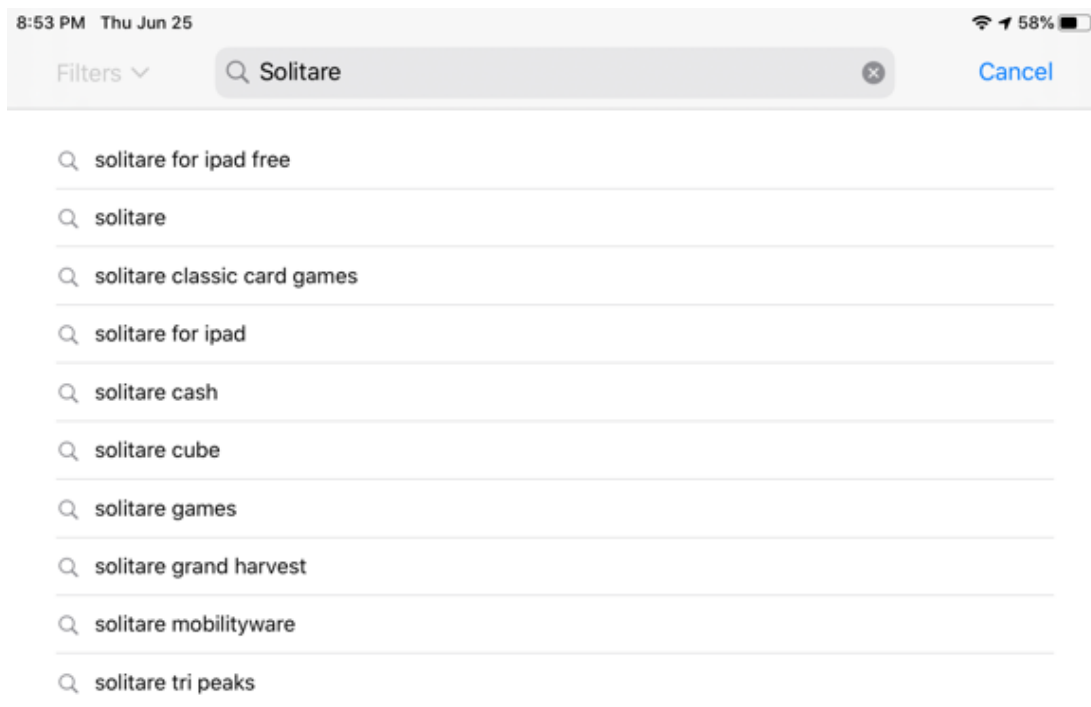
61

12/20/2021

Type the name of the game you are searching for

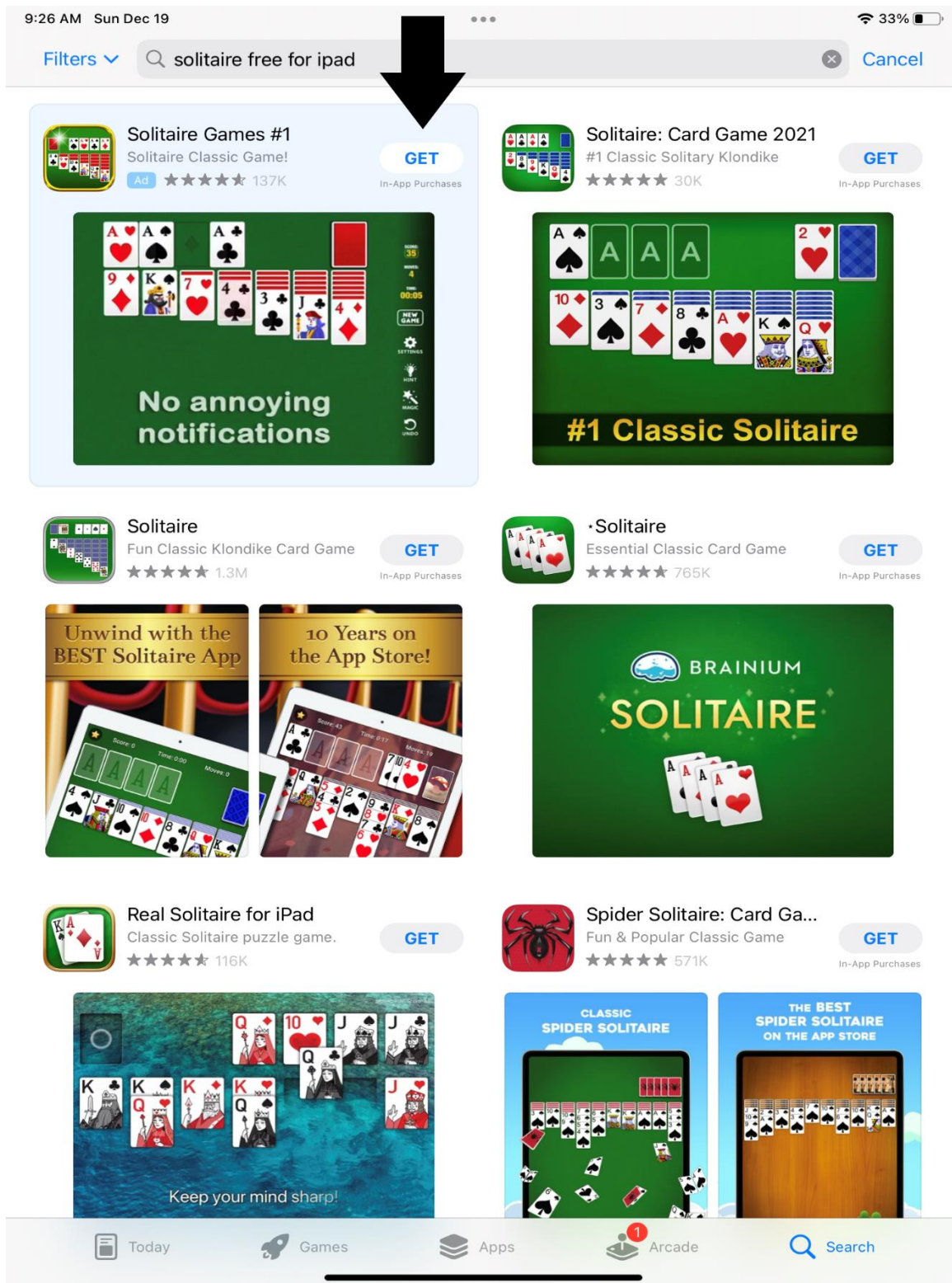


After you have typed what kind of game you are looking for, Tap on the one you want from the drop-down list.



12/20/2021

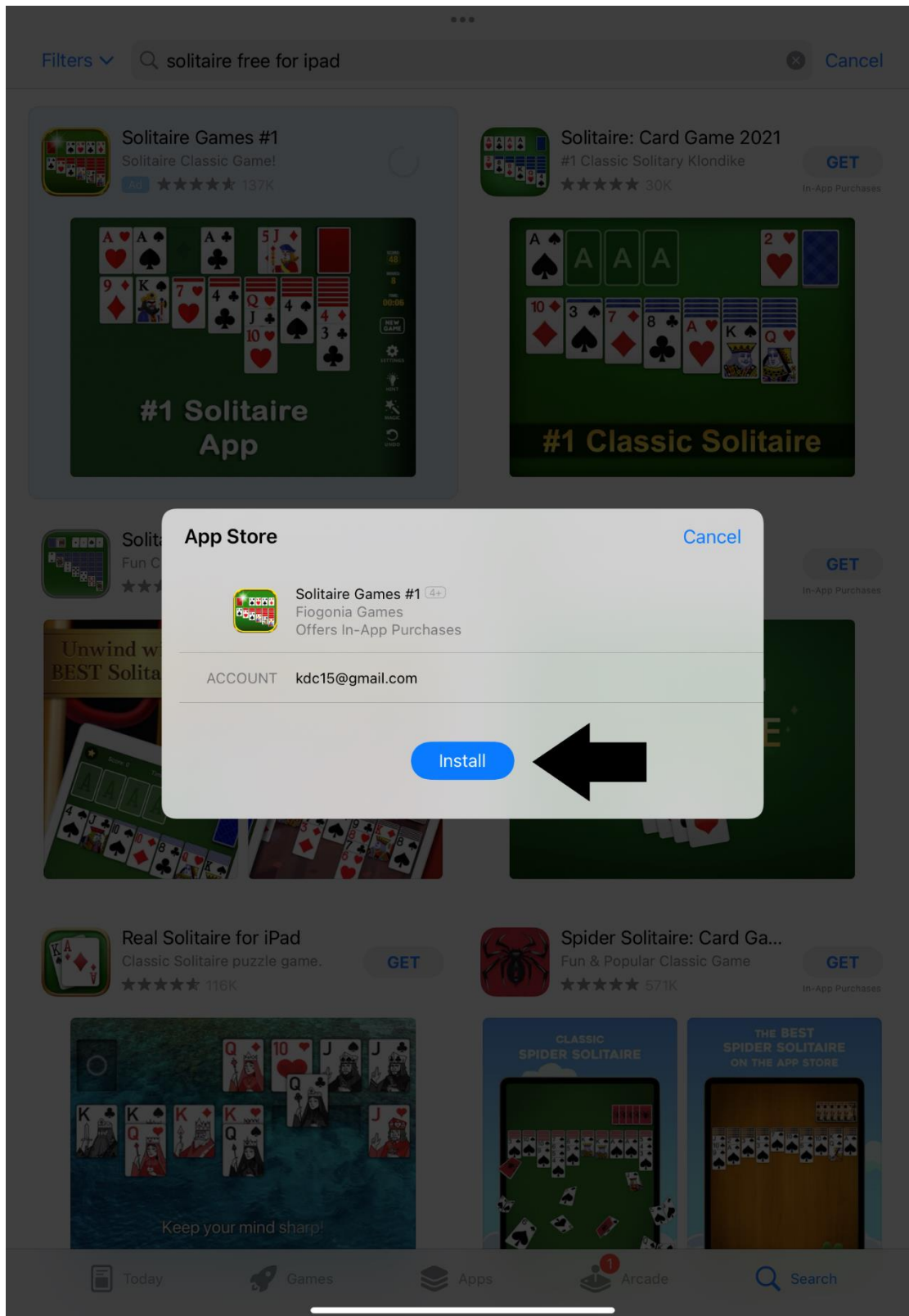
After the one you want is shown Tap on the word GET





12/20/2021

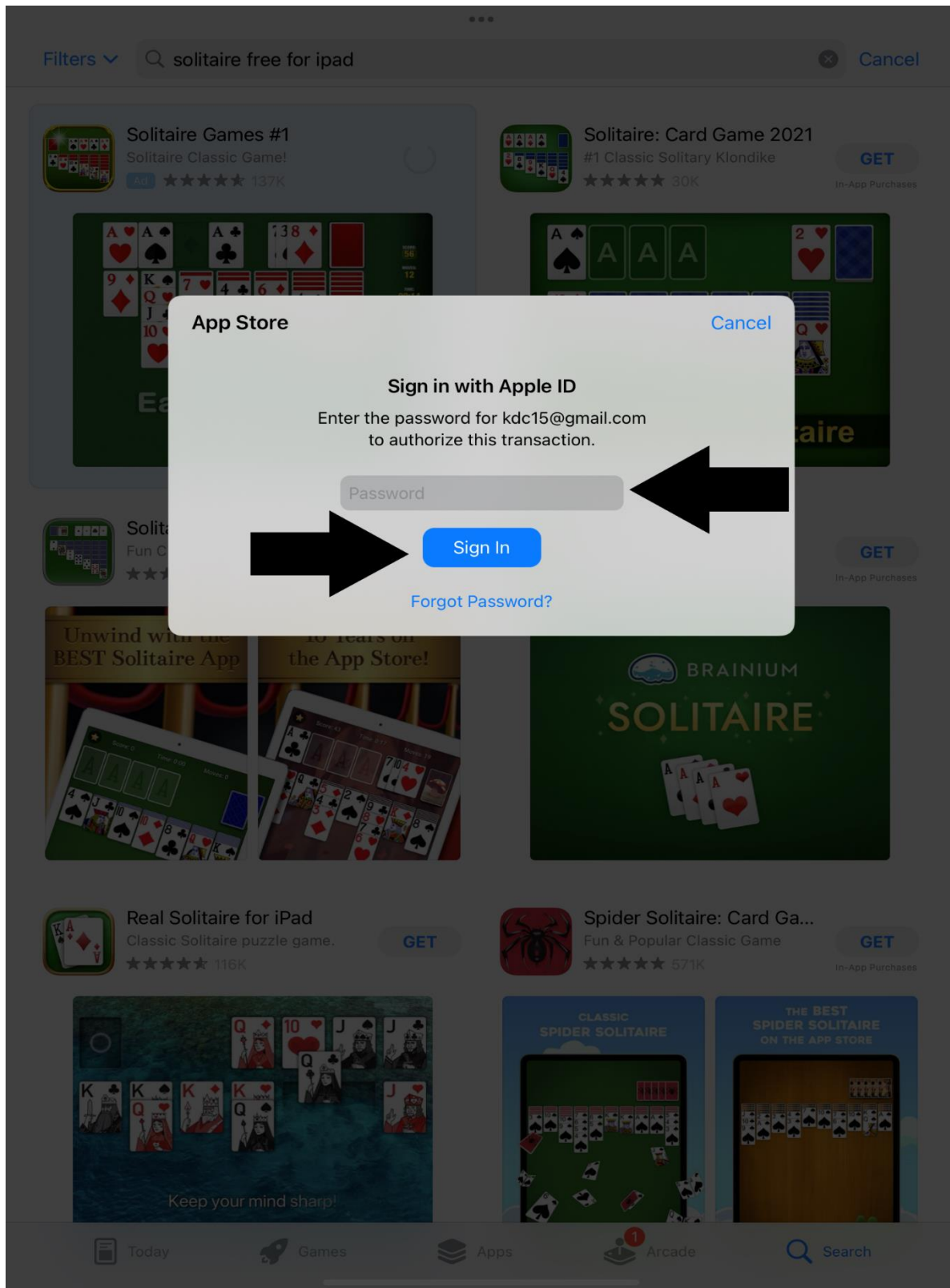
Then Tap Install



65

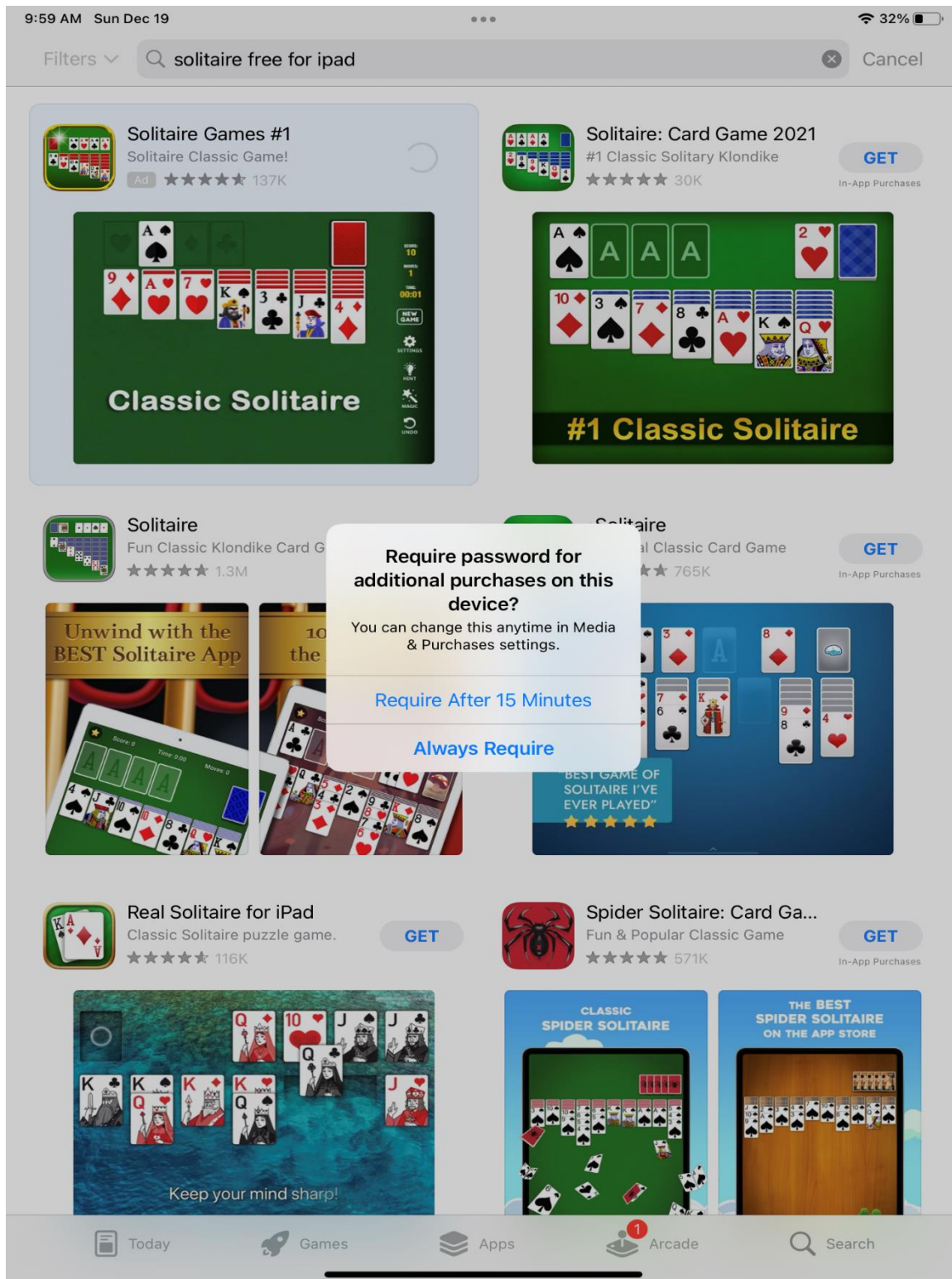
12/20/2021

Enter your Apple ID Password, then Tap Sign in



12/20/2021

Tap to choose Require password After 15 minutes  
or Always Require for additional purchases



12/20/2021

Go to the Home Screen, then Tap the Icon to open the game

